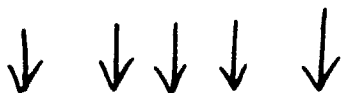


MAP  
Questionnaire

# Museum Assessment Program MAP Questionnaire

## Confidential



This questionnaire is intended to help your institution articulate its goals for the assessment and to identify aspects of the institution's operations or programs that merit special attention during the consultant's visit. The process of self-evaluation followed in completing the questionnaire will enable you and your colleagues to review existing policies, programs and operations and begin to make a preliminary assessment of the museum's strengths and weaknesses.

Through this questionnaire, you will also provide the AAM office with a comprehensive picture of your museum, so our staff will be able to match you with an appropriate MAP consultant. The consultant will receive a copy of your completed questionnaire as a profile of your institution and a guide in the assessment process.

We urge you to involve key staff and trustees in the preparation of the questionnaire. They should be well informed about the MAP process. They should be familiar with the responses to the questionnaire, know about the remaining steps in the process and be prepared to meet with the consultant during the on-site visit.

We ask that you take care in completing the questionnaire. Although the questionnaire may seem lengthy, the format is simple. For questions with multiple responses, you may check all applicable answers. Please try to be as specific as you can, and avoid checking off every area as one of major concern. Please read the entire form before completing it, and please answer all questions. Should some questions not apply to your institution, indicate N/A (Not Applicable) or "None".

All the information you provide is confidential. However, the aggregate responses of MAP participants will yield general data useful to the AAM and the museum profession.

Please return two copies of the completed questionnaire to:

**Museum Assessment Program Coordinator  
American Association of Museums  
1225 Eye Street, Northwest  
Suite 200  
Washington, D.C. 20005  
(202) 289-1818**

Name of museum: Guam Museum

Street: 254 Martyr Street

City: Agana, State: Guam Zip: 96910 Phone: (671) 477-8320

Director: Frank R. San Agustin

Signature: [Signature]

Chairman, board of trustees: Hope A. Cristobal

Signature: [Signature]

Name and title of person initiating MAP: Expansion & Accreditation of the Guam Museum  
William L. Hernandez

Name and title of person completing this questionnaire: Museum Curator

Date completed: October 22, 1991

1. Beyond a general assessment of the museum's operations, what would the museum most like to accomplish with a MAP survey?

Upgrade museum standards of operation and administration (legal, policies and procedures).

2. What kind of consultant would the museum like to conduct the MAP survey?

- Someone with experience in a museum of similar type/discipline
- Someone with experience in a museum of similar size
- Someone with experience in a larger museum
- Someone from the nearby community
- Someone from another state
- Someone who has served on an accreditation visiting committee
- Other (specify) Someone with experience in new facility expansion

### Purpose & Planning

1. Type of institution (Check all applicable items):

- |  |  |
|--|--|
| <input type="checkbox"/> Aquarium                          | <input type="checkbox"/> Industrial/transportation museum  |
| <input type="checkbox"/> Arboretum                         | <input type="checkbox"/> Military museum                   |
| <input type="checkbox"/> Art center                        | <input checked="" type="checkbox"/> Natural history museum |
| <input type="checkbox"/> Art museum                        | <input type="checkbox"/> Nature center                     |
| <input type="checkbox"/> Botanical garden                  | <input type="checkbox"/> Outdoor museum or farm            |
| <input type="checkbox"/> Children's/youth museum           | <input type="checkbox"/> Park                              |
| <input type="checkbox"/> Decorative arts museum            | <input type="checkbox"/> Planetarium                       |
| <input checked="" type="checkbox"/> General museum         | <input type="checkbox"/> Science-technology center         |
| <input checked="" type="checkbox"/> History museum         | <input type="checkbox"/> University museum                 |
| <input checked="" type="checkbox"/> Historic building/site | <input type="checkbox"/> Zoo                               |
| <input type="checkbox"/> Historical Society                | <input type="checkbox"/> Other (specify) _____             |

2. a) What year was the museum founded or incorporated? 1932  
 b) When was the museum opened to the public? November 1932
3. Give a brief statement of the scope and purpose of the museum.

The Guam Museum is the official depository and custodian of artifacts on Guam. It collects, exhibits and researches Guam's natural and historical heritage for the benefit of the public.

4. a) Does this statement of the museum's scope and purpose or a similar mission statement exist in a written document formally adopted by the board of trustees or governing body?  
 yes     no
- b) If so, when was this statement last reviewed? 1991
5. How does the museum achieve this purpose?
- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Collecting                      | <input checked="" type="checkbox"/> Outreach programs/extension services |
| <input checked="" type="checkbox"/> Education/interpretive programs | <input type="checkbox"/> Preservation/conservation                       |
| <input checked="" type="checkbox"/> Exhibitions                     | <input checked="" type="checkbox"/> Publications                         |
| <input type="checkbox"/> Membership services                        | <input checked="" type="checkbox"/> Research                             |
| <input type="checkbox"/> Other (specify) _____                      |  |
6. Has the museum developed written plans for future growth and development?  
 yes     no
7. What are the museum's major concerns regarding purpose and planning?  
 Clarification of mission                       Developing long-range plans  
 Other (specify) Expansion and accreditation

## Governance

1. Which one of the following best describes your museum's governing authority? (The agency or organization that owns the assets, including collections and installations, but not necessarily building and grounds).
- |   |  |
|---|--|
| <input type="checkbox"/> Church or denominational group             | <input type="checkbox"/> Park or recreational district |
| <input type="checkbox"/> County government                          | <input type="checkbox"/> School district               |
| <input type="checkbox"/> Federal government                         | <input type="checkbox"/> Society                       |
| <input type="checkbox"/> Municipal government                       | <input checked="" type="checkbox"/> State government   |
| <input type="checkbox"/> Nonprofit organization/corporation/society | <input type="checkbox"/> University or college         |
| <input type="checkbox"/> Other (specify) _____                      |  |
2. a) Is your museum operated by or directly maintained by another institution, society, business, organization or government agency?  
 yes     no
- b) If so, please provide the name and address of this organization.

Guam Public Library

254 Martyr Street

Agana, Guam 96910

3. Does the museum operate under any of the following written documents which are legally binding and/or formally adopted by the board of trustees or governing body?

- Articles of incorporation  Other (specify) \_\_\_\_\_  
 Bylaws  
 Charter  
 Constitution  
 Enabling legislation/ordinance/resolution

4. a) If bylaws exist, do they include any of the following provisions?

- Definition and description of a governing authority or board of trustees  
 Specified selection process and terms of service for trustees  
 Description of working committees of the governing authority/board of trustees  
 Responsibilities of the staff, especially the director's function, duties and limitations

b) When were the bylaws last reviewed? 1989

5. a) Does the museum have a board of trustees or other legally constituted governing body?

- yes  no

b) If so, what is the total number of members? Seven (7)

c) Is there a specified term of service?

- yes  no

d) If so, what is the length of the term? Three (3) years

e) Is there a limit on the number of consecutive terms a trustee can serve?

- yes  no

f) If so, what is the limit? However, indefinite terms are discouraged.

6. What are the museum's major concerns regarding governance?

- Board/staff relationship  Governing documents  
 Board structure  Trustee selection/rotation  
 Governing authority  Other \_\_\_\_\_

### Staff

1. a) Number of full-time paid museum staff Four (4)

b) Number of part-time paid museum staff None

2. a) Is the director or curator in charge of administering the museum a paid employee?

- yes  no

b) If so, does the director or curator have a legally binding employment contract?

- yes  no

c) How long has this position existed? February 14, 1969

3. What is the number and nature of other paid staff positions at the museum?

- |   |  |
|---|--|
| ( ) Accountant                                | ( ) Intern                             |
| ( 1 ) Administrator                           | ( ) Maintenance                        |
| ( ) Clerical support staff                    | ( ) Membership secretary               |
| ( ) Conservator                               | ( ) Museum shop manager                |
| ( 1 ) Curator                                 | ( ) Public information officer         |
| ( ) Development officer                       | ( ) Registrar/collections manager      |
| ( ) Docent                                    | ( ) Researcher                         |
| ( ) Editor                                    | ( ) Security personnel                 |
| ( ) Educator/Interpreter                      | ( ) Special events/program coordinator |
| ( ) Exhibit designer/preparator               |  |
| ( 2 ) Other (specify) <u>Museum Assistant</u> |  |

4. a) Number of full-time volunteer staff None

b) Number of part-time volunteer staff None

5. What is the number of volunteers and approximate number of hours worked in each category? (month)

	Number	Hours
Administrative	None	
Clerical	None	
Interpreters/guides	None	
Facility maintenance/grounds	None	
Preservation of collection	None	
Reception	None	
Registration	None	
Research	None	
Other (specify)	Intermittent Volunteers	Unscheduled

6. How are volunteers recruited?

- From board of trustees  
 By word of mouth from other volunteers  
 Through press releases or public service announcements in the media  
 From museum membership  
 From local civic and service organizations  
 Other (specify) Informal program

7. Does the museum have written job descriptions for its staff?

- yes  no

Comment: \_\_\_\_\_

8. Does the museum have a manual of personnel policies and procedures?

- yes  no

9. Is the museum or its staff affiliated with any of the following museum associations or organizations?

- American Association of Museums  
 Discipline-related organizations  
 Local museum association  
 Regional museum association  
 Special-interest museum organizations  
 State arts or humanities councils  
 State museum association  
 Other (specify) Pacific Arts Association (Hawaii)

10. Does the museum offer its staff any of the following opportunities for continuing education and professional development?

- Attendance at meetings of museum associations  
 In-service training through lectures, workshops, seminars or classes  
 Participation in workshops and seminars offered by other museums or museum associations  
 Reference library of publications on museum practices and the museum's subject area  
 Subscription to professional periodicals published by museum associations  
 Tuition support for courses at colleges and universities  
 Visits to other museums to observe their programs and operations  
 Volunteer training program  
 Other (specify) \_\_\_\_\_

11. a) Does the museum need additional paid staff and/or volunteers?

- yes  no

b) If so, where would the museum add paid staff and/or volunteers?

Research, maintenance, conservation, clerical.

12. What are the museum's major concerns regarding staff?

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Code of ethics                        | <input type="checkbox"/> Improving volunteer training              |
| <input type="checkbox"/> Employee benefit plan                            | <input type="checkbox"/> Increasing salaries                       |
| <input type="checkbox"/> Establishing volunteer program                   | <input checked="" type="checkbox"/> Increasing number of staff     |
| <input type="checkbox"/> Evaluating staff performance                     | <input type="checkbox"/> Personnel policy and job descriptions     |
| <input checked="" type="checkbox"/> Improved equipment to facilitate work | <input checked="" type="checkbox"/> Professional development       |
| <input type="checkbox"/> Improving staff morale and working conditions    | <input checked="" type="checkbox"/> Upgrading staff qualifications |
| <input type="checkbox"/> Improving staff-volunteer relations              | <input type="checkbox"/> Other _____                               |

**Finance**

1. What are the museum's major sources of annual income? (Check all applicable items and indicate the approximate percentage of the museum's total income from each source)

- |  |         |   |         |
|--|---------|---|---------|
| <input checked="" type="checkbox"/> Admission fees   | _____ % | <input type="checkbox"/> Local school districts     | _____ % |
| <input type="checkbox"/> Corporations                | _____ % | <input type="checkbox"/> Membership                 | _____ % |
| <input type="checkbox"/> Endowment                   | _____ % | <input type="checkbox"/> Museum shop sales          | _____ % |
| <input type="checkbox"/> Facility rental             | _____ % | <input type="checkbox"/> Publication sales          | _____ % |
| <input type="checkbox"/> Federal government          | _____ % | <input type="checkbox"/> Restaurant or food service | _____ % |
| <input type="checkbox"/> Foundations                 | _____ % | <input type="checkbox"/> Special events             | _____ % |
| <input type="checkbox"/> Individual contributions    | _____ % | <input type="checkbox"/> State government           | _____ % |
| <input type="checkbox"/> Investments                 | _____ % | <input type="checkbox"/> Tuition                    | _____ % |
| <input checked="" type="checkbox"/> Local government | 100 %   | <input type="checkbox"/> Other (specify)            | _____ % |

2. What was the museum's annual operating budget for the last completed fiscal year \$72,262

3. a) Has the museum had a deficit in operating funds during the past three years?

- yes     no

b) Has the museum had a surplus in operating funds during the past three years?

- yes     no

4. a) Does the museum charge an admission fee?

- yes     no

b) If so, what is the admission fee schedule? \$1.00 - 12 years to 55 years,

25¢ - 56 and above, children under 12, free.

5. During the last three years, has the museum undertaken capital expenditures for the following items?

- Building construction \_\_\_\_\_
- Building restoration/renovations \_\_\_\_\_
- Collections acquisitions \_\_\_\_\_
- Equipment purchase \_\_\_\_\_
- Historic building restoration \_\_\_\_\_
- Other (specify) \_\_\_\_\_

6. a) Has the museum undertaken a major fundraising drive/capital campaign in the last three years?

- yes     no

b) Do the museum's trustees actively raise funds for the museum?

- yes     no

c) Has the museum applied for grants from government agencies, private foundations or corporations in the past three years?

- yes     no

d) If so, has the museum received grants from any of these sources in the past three years?

7. Does the museum have a yearly adopted annual budget?  
 yes     no
8. a) Does the museum have an annual income and expense statement prepared by an accountant?  
 yes     no
- b) Is a certified audit of the museum's financial accounts conducted annually by an independent auditor?  
 yes     no
9. Does the museum have the following insurance coverage? N/A  
 Comprehensive insurance on buildings and contents  
 Fine arts insurance on collections of intrinsic value  
 Insurance on borrowed collections  
 Insurance on its collections while on loan, in transit or off site  
 Personal liability insurance for trustees, officers, staff and volunteers
10. What are the museum's major concerns regarding finances?  
 Admission fees  
 Dependence on sole income source  
 Establishing or enlarging endowment  
 Financial reporting system  
 Insurance coverage  
 Fundraising  
 Increasing capital budget  
 Increasing earned income  
 Increasing operating budget  
 Operating deficit  
 Other \_\_\_\_\_

### Facilities and Security

1. a) In which type of facility does the museum exist?  
 Adaptation of older structure  
 Modern building  
 Restored historic site  
 Structure containing other non-museum functions  
 Other \_\_\_\_\_
- b) What is the approximate square footage or acreage of the museum? 900 sq. ft.
- c) How old is the building? 155 years old
2. a) Does the institution maintain auxiliary museum buildings/structures?  
 yes     no
- b) If so, how many? Four (4)
- c) Are they located on one site?  
 yes     no
- d) List or briefly describe these auxiliary museum buildings/structures and their functions: \_\_\_\_\_  
Governor's office; Governor's residence; Judicial Center; Public Lib
3. Which of the following facilities, if any, are maintained by the museum?  
 Administrative offices  
 Aquarium  
 Arboretum  
 Archive  
 Auditorium/theater  
 Botanical garden  
 Classrooms/studio  
 Conservation laboratory  
 Exhibition areas  
 Field research station  
 Exhibit fabrication shop  
 Gardens  
 Herbarium  
 Historic structures  
 Library  
 Members' facilities  
 Mobile units  
 Nature center  
 Planetarium  
 Public parking  
 Public restrooms  
 Research laboratory  
 Restaurant  
 Sales shop  
 Storage area  
 Visitor orientation gallery/center  
 Zoo
- ?  
 →  
 Quon  
 Room  
 ?



4. a) Does the museum own buildings and/or grounds?

yes  no

b) If not, who owns the buildings and/or grounds? \_\_\_\_\_

5. Is the museum physically accessible to disabled visitors?

yes  no

6. Does the museum have a climate control system that includes the following:

Air conditioning  Humidity control  
 Air purification  Ventilation  
 Heating

7. Does the museum have any of the following security provisions?

Electronic security alarm system  Security lighting  
 Fire detection equipment  Security personnel  
 Fire extinguishers throughout museum  Sprinkler system  
 Halon fire suppression system  24-hour security  
 Physical barriers  Other (specify) \_\_\_\_\_  
 Secured exhibit cases

8. Does the museum have written procedures for staff to follow in case of emergencies?

yes  no

9. What are the major problems regarding the museum's facilities?

Additional space needed for collection  Emergency/disaster planning  
 Additional space needed for exhibits  Fire detection  
 Additional space needed for offices & work areas  Handicapped accessibility  
 Additional space needed for public programs  Maintenance  
 Climate control  Parking  
 Efficient use of facilities  Public/use rental  
 Restoration/rehabilitation  Security  
 Other \_\_\_\_\_

## Collections

1. Describe the museum's permanent collection (including the approximate number of objects in each major category, the percentage of objects on exhibition and the percentage of objects in storage).

Category	Number of Objects	Percentage on exhibition	Percentage in storage
Ethnology	210	27%	73%
Archaeology	2,400	19%	81%
History	4,100	15%	85%
Natural History	350	36%	64%

2. Total number of objects in permanent collection 7,060

3. What percentage of objects in the permanent collection does the museum *lack* documented title for?

Unknown-survey is on-going

4. What percentage of objects accepted for the permanent collection have *not* yet been accessioned?

5%

5. What percentage of objects in the permanent collection have *not* yet been cataloged? 20%

6. a) Does the museum have a written collections management policy?

yes  no

b) If so, does the collections policy include the following provisions?

- Introductory section, e.g.
  - Purpose of policy
  - Relevant definitions
  - Legal and ethical considerations
  - Delineation of authority/responsibilities
- Statement of purpose
- Acquisition
- Deaccession/disposal
- Incoming loan
- Outgoing loan
- Documentation
- Risk management
- Inventory
- Care
  - Preservation
  - Conservation
- Access
- Other: \_\_\_\_\_

7. Who makes the final decision whether to acquire an object for the museum's collection?

Board of trustees  
 Director

Curator

Other (specify) \_\_\_\_\_

→ 8. a) Is the collection inventoried periodically? (To inventory a collection is to locate and compile an itemized list of all items)

yes  no

b) If so, how frequently? Every five (5) years

c) Date of last inventory 1986

Is the 1991 inventory complete

9. a) Are collections records kept in a secure place?

yes  no

b) Are duplicate records kept elsewhere outside the museum?

yes  no

10. What are the museum's major concerns regarding its collections?

Accessioning

Acquiring additional objects

Acquisition funds

Acquisition policies

Cataloging

Computerizing records

Deaccessions policy and procedure

Establishing ownership

Inventory of collection

Photographing collection

Registration

Other (specify) \_\_\_\_\_

### Conservation

→ 1. Does the museum have a written plan concerning the care of its collections?

yes  no

→ 2. Has the collection been surveyed in the last three years to determine the condition of objects?

yes  no

3. Does the museum use the following methods to protect its collection from deterioration while in storage and on exhibition?

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Acid-free materials     | <input type="checkbox"/> Raised storage areas without overhead plumbing |
| <input type="checkbox"/> Dust/insect proof cases            | <input type="checkbox"/> Storage containers                             |
| <input type="checkbox"/> Humidity control                   | <input type="checkbox"/> Ultraviolet light filters                      |
| <input checked="" type="checkbox"/> Pest control fumigation | <input type="checkbox"/> Other (specify) _____                          |
| <input type="checkbox"/> Pollution control                  |   |

4. Does the museum utilize the services/consultation of outside professional conservators?

- yes     no

5. What major problems does the museum face in conserving its collections?

- |  |   |
|--|---|
| <input type="checkbox"/> Acid-free materials               | <input checked="" type="checkbox"/> Filtering ultraviolet light |
| <input type="checkbox"/> Climate control                   | <input type="checkbox"/> Pest control                           |
| <input checked="" type="checkbox"/> Conservation treatment | <input type="checkbox"/> Pollution                              |
| <input type="checkbox"/> Exhibition conditions             | <input checked="" type="checkbox"/> Storage area                |
| <input type="checkbox"/> Other (specify) _____             |   |

*(Hire conservation specialist)*

### Exhibitions

1. Does the museum have permanent exhibitions?

- yes     no

2. a) Does the museum have temporary exhibitions?

- yes     no

b) If so, approximately how many per year? three (3)

3. a) Does the museum produce traveling exhibitions?

- yes     no

b) Does the museum borrow traveling exhibitions?

- yes     no

4. a) Does the museum design and construct its own exhibits?

- yes     no

b) Does the museum use the services of commercial museum exhibit designers and fabricators?

- yes     no

5. What methods does the museum use to interpret its exhibits to visitors?

- |  |  |
|--|--|
| <input type="checkbox"/> Audio tours                           | <input checked="" type="checkbox"/> Labels/signs |
| <input checked="" type="checkbox"/> Audio-visual presentations | <input type="checkbox"/> Participatory exhibits  |
| <input type="checkbox"/> Brochures/handbooks                   | <input type="checkbox"/> Other (specify) _____   |

6. What are the museum's major concerns regarding its exhibitions?

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Constructing exhibits             | <input type="checkbox"/> Making exhibits interpretive            |
| <input checked="" type="checkbox"/> Developing new permanent exhibits | <input type="checkbox"/> Obtaining traveling exhibits            |
| <input type="checkbox"/> Developing temporary exhibits                | <input type="checkbox"/> Producing traveling exhibits            |
| <input type="checkbox"/> Improving exhibit design                     | <input checked="" type="checkbox"/> Replacing permanent exhibits |
| <input type="checkbox"/> Other (specify) _____                        |  |

## Programs and Educational Activities

1. Does the museum offer any of the following public programs and activities?

- |   |   |
|---|---|
| <input type="checkbox"/> Classes/workshops                  | <input type="checkbox"/> Performing arts                |
| <input checked="" type="checkbox"/> Field trips             | <input type="checkbox"/> Programs for children/families |
| <input checked="" type="checkbox"/> Film programs           | <input type="checkbox"/> Programs for the handicapped   |
| <input type="checkbox"/> Guided tours/gallery talks         | <input checked="" type="checkbox"/> Radio/TV programs   |
| <input type="checkbox"/> Intern program                     | <input type="checkbox"/> Speaker's bureau               |
| <input checked="" type="checkbox"/> Lectures/demonstrations | <input checked="" type="checkbox"/> Special events      |
| <input type="checkbox"/> Living history                     | <input type="checkbox"/> Other _____                    |

2. a) Does the museum have school programs that are planned in cooperation with school authorities and staff?

- yes  no

b) Toward what level(s) are these programs directed?

- |  |   |
|--|---|
| <input type="checkbox"/> Preschool/daycare | <input type="checkbox"/> High school        |
| <input type="checkbox"/> Elementary school | <input type="checkbox"/> College/university |

c) Does the museum offer any of the following activities?

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Curriculum materials                     | <input type="checkbox"/> On-site programs                  |
| <input type="checkbox"/> In-school programs                                  | <input type="checkbox"/> Pre-visit or post-visit materials |
| <input checked="" type="checkbox"/> Loaned audiovisual materials or exhibits | <input type="checkbox"/> Teacher workshops                 |
|  | <input type="checkbox"/> Other (specify) _____             |

3. Does the museum participate in any joint programs with other museums and cultural institutions?

- yes  no

4. Does the museum publish any of the following publications?

- |  |  |
|--|--|
| <input type="checkbox"/> Annual reports                            | <input type="checkbox"/> Journals/magazines        |
| <input checked="" type="checkbox"/> Brochures/booklets             | <input checked="" type="checkbox"/> Newsletters    |
| <input type="checkbox"/> Catalogs of collections                   | <input type="checkbox"/> Popular books             |
| <input type="checkbox"/> Exhibition catalogues                     | <input type="checkbox"/> Scholarly/technical books |
| <input type="checkbox"/> Other (specify) <u>Posters, calendars</u> |  |

5. a) Does the museum answer research/reference inquiries from the public?

- yes  no

b) Are the museum's collections and/or library known and available for research by outside scholars and the public?

- yes  no

6. What are the museum's major concerns regarding its programs?

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Developing school programs | <input type="checkbox"/> Program planning    |
| <input checked="" type="checkbox"/> Expanding public programs  | <input type="checkbox"/> Publications        |
| <input type="checkbox"/> Intern program                        | <input checked="" type="checkbox"/> Research |
| <input type="checkbox"/> Program evaluation                    | <input type="checkbox"/> Other _____         |

## Audience & Public Relations

1. When is the museum open to the public? (Indicate which hours and days the museum is open each week) Monday thru Friday - 9:00 - 4:30

Saturday - 9:00 - 4:00

What is the total number of days per year the museum is open to the public?

312 days

2. Can visitors reach the museum by public transportation?

yes  no

3. a) What was the museum's approximate attendance last calendar year? 25,000

b) Has there been a growth in museum visitation in the last three years?

yes  no

c) Has there been a decline in museum visitation in the last three years?

yes  no

4. What audience does the museum serve?

Children

Disabled persons

Families

General public

Local community

Minority groups

National audience

Non-museum goers

Scholars/researchers

School groups

Senior citizens

Tourists

University community

Other (specify) \_\_\_\_\_

→ why not?

5. What is the approximate population of the geographic area which the museum serves? 132,000

6. How does the museum promote its exhibitions and programs?

Brochures/posters

Local chamber of commerce

Paid advertisements

Press releases to newspapers

Private tour brokers

Public service messages on radio/tv

Speakers bureau

State travel bureau

Other (specify) Travelling exhibition

\_\_\_\_\_

7. Does the museum have a basic information brochure about its collections, exhibitions, programs and services which is distributed widely outside the museum?

yes  no

8. What are the museum's major concerns regarding audience and public relations?

Expanding audiences

Geographic accessibility

Improved publicity

Other (specify) \_\_\_\_\_

Information literature

Market research

Increasing visitation

### Membership & Community Support

1. a) Does the museum have a membership or affiliated "friends" organization?

yes  no

b) If so, how many members does the organization have? N/A

c) What are the membership categories and dues? N/A

Individual \$ \_\_\_\_\_

Institutional \$ \_\_\_\_\_

Associate/sponsor \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

Family \$ \_\_\_\_\_

Corporate/business \$ \_\_\_\_\_

Benefactor/donor \$ \_\_\_\_\_

d) What are the membership/affiliate benefits? N/A

Free admission

Member programs

Other (specify) \_\_\_\_\_

Exhibit previews/receptions

Publications

2. Is membership a requisite for volunteering?

yes  no

3. Is the membership/"friends" organization active in fund raising for the museum?

yes  no

4. Does the museum actively work with other local organizations on community projects?

yes  no

See page 5 #9

5. What are the museum's concerns regarding membership and community support?
- |  |   |
|--|---|
| <input type="checkbox"/> Clarifying purpose of membership/affiliate organization | <input checked="" type="checkbox"/> Improving community support |
| <input type="checkbox"/> Developing membership program                           | <input type="checkbox"/> Improving membership benefits          |
| <input type="checkbox"/> Other (specify) _____                                   | <input type="checkbox"/> Increasing membership                  |
- 

## Summary

### Map Goals

What specific areas of concern would the museum like addressed during its MAP survey?

#### Governance

- Governing documents
  - Board structure
  - Board development and training
  - Formulation of policies
  - Review of statement of purpose
  - Initiating long-range planning
  - Implementing long-range planning
  - Legal issues
  - Other \_\_\_\_\_
- 

#### Staff

- Staff/board relations
  - Ethics
  - Personnel management and development
  - Volunteer recruitment and training
  - Other \_\_\_\_\_
- 

#### Finance

- Budget preparation and financial reporting
  - Financial planning and management
  - Earned income strategies and development
  - Fund raising
  - Other \_\_\_\_\_
- 

#### Physical Facilities

- Facilities management
  - Master planning for physical facilities development
  - Expansion/renovation
  - Security
  - Climate control
  - Storage
  - Other \_\_\_\_\_
-

**Collections Management** are

- Policy review/development
  - Policy implementation
  - Documentation of collection (records, computerization, inventory)
  - Risk management
  - Preservation (handling, marking, storage methods, cleaning)
  - Conservation planning
  - Other \_\_\_\_\_
- 

**Programs**

- Interpretation
  - Public programs and education activities
  - Publications
  - Exhibition development
  - Exhibition preparation (in-house)
  - Research
  - Program evaluation
  - Other \_\_\_\_\_
- 

**Community Relations**

- Audience development
  - Membership development
  - Public relations
  - Marketing
  - Audience research
  - Other \_\_\_\_\_
- 

What are the museum's greatest needs:

Long range planning, formulation and implementation of policies  
and procedures.

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## Documentation Requests

Check the following available documentation and please compile it in a looseleaf notebook. This information will be requested by the surveyor prior to the on-site visit.

*why not?*

- Collections policy (or written guidelines addressing policy issues)
  - Current budget
  - Current exhibition schedule
  - Founding documents
  - Governing documents
  - IMS/GOS application
  - Most recent annual report
  - Most recent newsletter
  - Organization chart
  - Position descriptions
  - Staff list/resumes
  - Trustee list/committees
- A. Board Manual Committee
  - B. Annual Report Committee
  - C. Museum Expansion and Accreditation Committee





JOSEPH F. ADA  
Governor

FRANK F. BLAS  
Lt. Governor

ANTHONY C. MARIANO  
Director

DENNIS M. ZERMENO  
Deputy Director

## DEPARTMENT OF PARKS AND RECREATION

GOVERNMENT OF GUAM  
490 CHALAN PALASYO ROAD  
Agana Heights, Guam 96919  
Telephone: (671) 477-9620/1



FEB 24 1992

Honorable Elizabeth P. Arriola  
Chairperson, Committee on Youth, Human  
Resources, Senior Citizens & Cultural  
Affairs

Twenty-First Guam Legislature  
P.O. Box CB-1  
Agana, Guam 96910

Dear Senator Arriola:

On behalf of the Museum Commission, I would like to thank you for the opportunity to speak here today, on the occasion of public discussion and consideration of the proposals recommended by the Museum Commission.

It was both a privilege and an honor to serve on the Museum Commission during its short life-span of 45 days. As you know, the commission was given its tasks and its duration by public law 21-42. The members were sworn in on October 18, 1991, and in the ensuing 45 days reviewed previous plans and reports, consulted with respected museum assessment professionals, and with a wide array of interested citizens and professionals here on island.

Our report sets out a description of the museum program activities which we as a community owe to ourselves, our children and our children's children. It builds on the insights of earlier reports and plans, but significantly expands them and provides the map of how to realistically achieve its goals.

The bills under consideration today would set up an organization well-adapted to directing a museum of the size and scope we feel is needed here in Guam. With the help of knowledgeable museum professionals and local legal expertise, the organizational structure in this bill provides authority, purpose, and open public accountability, but just as importantly the flexibility to expand non-governmental sources of support for expanded programs.

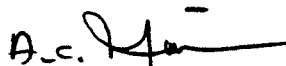
The support and willing donation of time and talents which many people volunteered to the efforts of the Commission made this duty truly inspiring. I can assure you and your committee that

Exhibit-4-a

HONORABLE ELIZABETH P. ARRIOLA  
PAGE 2

this project has the overwhelming support of the public, and that the directors of the museum foundation will have no lack of willing assistance throughout the community as soon as they request it. Our island needs what a good museum program provides. The bills here provide for the establishment of the structure which will implement it. We offer this as only a first step toward a vision of a new Guam Museum that will foster the people's interest in Chamorro Culture and History. We sincerely hope that the committee will continue to solicit comments and assistance as together we work toward the day the doors open on the New Territorial Museum.

Sincerely,



ANTHONY G. MARIANO  
Director



Commonwealth Now!

TESTIMONY  
21st Guam Legislature  
Bill # 660  
Bill # 674

Buenas Dias, Madam Chairman, Senator Arriola, and members of this Select Committee on Youth, Senior Citizens, Cultural Affairs and Human Resources. I am Mrs. Hope Cristobal, Chairman of the Guam Public Library Board and Chairperson of the Board's Committee for the Expansion and Accreditation of the Guam Museum. I come here before you this afternoon to testify on my behalf and on behalf of the Guam Public Library.

We do not support Bill 660 & 674 creating another governing authority to manage the Guam Museum because it already has one - the Guam Public Library Board. In essence, both bills, if passed, terminates the on-going Museum accreditation and expansion work of the Guam Public Library Board and places permanent museum employees on a six month probation. We also find the bills inconsistent with previous legislative measures such as Bill 1729 of the 20th Guam Legislature which was unanimously passed in December of 1990. That Bill's (1729) intent, was to help the Guam Public Library Board implement its accreditation and expansion plans. It identified lands for the Guam Museum and a five year appropriation to build the following:

- a. A Conservation and Storage Facility
- b. A 150,000 square foot museum building

We still need these facilities. Most recently, with the help of the office of the Lt. Governor, for the first time, in the history of the Guam Museum, the Guam Public Library received a grant from the Institute of Museum Services to bring a professional American Association of Museum surveyor to review our expansion plans and provide assistance in establishing an accredited museum for the Territory. Receiving this grant proved that the Guam Public Library Board doesn't need to be terminated as the governing

*Exhibit H-1*

authority of the Guam Museum. The IMS grant award places the Museum's foot on the door of this agency (IMS) for other grants related to artifact conservation and archival research. Most importantly, the eligibility of the Guam Museum for IMS grants under the administration of the Guam Public Library Board has been established.

We therefore ask this committee to support the Guam Public Library Board's on-going accreditation process from the American Association of Museums for the Guam Museum by reenacting the unanimous support you have given us as demonstrated in Bill 1729. Terminating the authority of the Guam Public Library Board over the Guam Museum would be detrimental to our on-going museum accreditation process and will ruin all the hard work the staff and management of the Museum have accomplished.

I ask this committee, assistance in implementing the accreditation and expansion of the museum and assist us in solving the problems we have identified in our report to insure that Guam's historical and natural history is preserved. The Library and Museum are important educational institutions that need ~~to be~~ support from you and the community. It can be envisioned that once the large museum exhibit/conservation facility is constructed, funds generated from museum admission fees and sales may be used to build additional museum satellite exhibits and expand the current Nieves M. Flores Memorial Library.

Again, I ask this committee to support our efforts and support the accreditation of the Guam Museum. Thank You for providing us the opportunity to express our serious concern regarding adverse impact of these two bills to our department.

  
Hope A. Cristobal  
Chairman

Guam Public Library/Museum Board

Attachments

*Donny/Sen*

March 12, 1992

Senator Elizabeth Arriola  
Chairwoman  
Committee on Youth, Senior Citizens and Cultural Affairs  
Twenty First Guam Legislature  
Agana, Guam 96910

Dear Senator Arriola:

After reviewing Bill 660 and reconsidering some of the concerns brought up by others since the public hearing on February 24, I would like to add the following recommendations to those I have already expressed:

1) In the interest of a harmonious transition, to allay fear and anxiety, and for other practical considerations, I would like to delete the section on a six-month probation period for employees who would be transferring to the new Guam Museum. There are three employees who are classified and permanent museum employees. I feel they are competent and would pass the probation period again, anyway. However, in the interest of fair play and due consideration for long term employees, the deletion of the six-month probation period would be in the best interest of everyone concerned.

2) Some have expressed a "Chamorro only" hiring policy. Besides being unconstitutional, I do not agree with this view. However, I believe "local hire first" would be a reasonable and desirable hiring policy.

At the public hearing, I did not stress the possibility of collectors donating or loaning prize items in their collections to the museum for public enjoyment. I believe there are many collectors like myself who would welcome the opportunity to exhibit, loan or donate their collections if we had a museum that can exhibit large collections.

Thank you for the opportunity to add these concerns, the deletion of the six-month probation period and that qualified local people be hired first before seeking employees from off-island.

Sincerely,

*Rita T. Franquez*  
Rita T. Franquez

## I Introduction

Good morning Senator Arriola and members of the Committee on Youth, Senior Citizens, and Cultural Affairs. My name is Rita Franquez, Assistant Territorial Librarian. Thank you for the opportunity to testify on Bills 660 and 674.

Through the interest, concern, team work, and the cooperative effort of many people, this is indeed an auspicious occasion which may be just what is needed to establish an upgraded and expanded museum. This auspicious occasion may be just what is needed to go beyond museum assessments, beyond evaluations, beyond reports, beyond discussions, beyond recommendations, beyond proposals and move the legal mechanisms into the exciting potential and challenge of implementing the establishment of a modern museum for the education of our children, and for the enjoyment and appreciation of our visitors and people alike. It is this august body that can initiate legislation and make the recommendations and proposals forwarded by concerned and dedicated people a reality.

## II We support Bills 660 and 674 because of the following reasons:

- A. Public interest in a modern museum with diversified programs and service.
- B. The need to store, treat, preserve, research, display and educate our people about our national treasures, our rich historical and cultural heritage.
- C. The Library Board's Statement of Problems and Proposed Solutions, October 4, 1989.

①  
1A  
1B  
1C

1. (Under Proposed Solutions, page 1)

"a comprehensive Guam National Museum Act of 1990 must be enacted. It should include an encyclopaedic definition of the authorities, powers, duties and responsibilities of the Guam Museum as a separate entity within the Government of Guam."

2. (Under Proposed Solutions, page 2, article 5)

"The Guam Museum Board of Trustees shall be separate from the Library Board."

3. (page 5)

"A Guam National Museum Board of Directors shall be created and Board By-laws governing the Guam National Museum must be adopted and implemented. Governance of the Board members and the Executive Officer need to be addressed."

4. The Museum Curator provided the technical assistance to the Board in drafting the Library's Museum plan for the separation of the museum, and other proposals.

a. October 4, 1989

Library Board meeting named the Museum Curator as the technical support staff for the Board.

b. The Museum Curator was mentioned in the Library Board's Abstract as having provided the technical assistance for the Library Board's Committee on Expansion.

5. The Director of the Library and Executive Officer of the Guam Museum, Mr. Frank San Agustin, and I agree with the Library Board, and in our opinion, it is in the best interest of the Library as well as the Guam Museum to separate the Museum from the public library system.

6. There is absolutely no compelling reason or data to support the need to keep the Guam Museum under the library system.

D. Other factors considered in the support of these Bills:

1. The Guam Museum Commission created by PL21-42 has

a. reviewed, endorsed, and incorporated the Library Board's proposal for the separation of the Guam Museum as a solution for establishing an upgraded, accredited, and expanded museum program.

b. Invited the Library Board members to attend Commission meetings and have direct input into their review and proposal.

c. Cooperation and joint effort between the Chairman of the Guam Museum Commission, Mr. Tony Mariano, and the Director of the Library, Mr. Frank San Agustin, in the application for museum accreditation. The Commission's request for a Museum Assessment Plan was initiated and submitted about a week before, if not about the same time as the Library Board's request for assessment for accreditation.

d. Sought extensive public input in spite of its short 45 day span through:

1) Interviews

2) Telephone survey of 200 residents regarding museum need

3) Reviewed the telephone survey work done by Senator

10

2

3

Marilyn Manibusan's summer employees assessing the desirability and need for a museum.

2. Growing interest and pride in Chamorro cultural heritage and identity. Note the number of recent publications regarding Guam's history, culture and people.

4

3. Library Board Resolution #89-001 under the chairmanship of Mrs. Melinda Castro.

5

4. Concerns by individual Library Board members, Mrs. Hope Cristobal, current Chairwoman of the Library Board, July 5, 1989 Board meeting. "She foresees the Museum as being a major department, if not an entity in itself."

6

5. Tourism, hotel and travel industries would welcome an expanded museum as part of their tour offerings related to cultural history, sites and local traditions.

6. Executive Order 91-17.

7. Numerous legislative bills addressing certain aspects of archaeological, historical, cultural, and preservation needs which the Library has consistently supported.

8. Interest generated by many discoveries as a result of excavations for infrastructure projects and building developments.

III I would like to make the following additions and concerns:

A. Bill 660

7

1. Page 2, Section x004, Purpose, add: "The Guam Museum shall be the official depository and custodian of historical artifacts on Guam." [P.L. 10-8 effective February 14, 1969]

7A

NOTE: Chapter XIII, Historical objects and Sites, Section 13985.13 Guam Museum (attached)

2. Page 4, (l) add: "grant applications" after the words 'entrance fees, concessions'.

8

3. Page 4, after (m) add: (n) adopt standards for treating Guam's cultural properties; support groups, finances, and physical facilities. (Recommended by the Library Board, October 4, 1989)

4. Page 5 (d) after "for advice and assistance;" add: employ sufficient professional and technical staff to promote the objectives and functions



of this Chapter."

**5. Page 9, (e) under Section x012, Transition**

Perhaps this is the only section which may be of some concern and a source of anxiety for some. However, I have the utmost confidence in the capabilities of our museum staff. Our museum staff is competent, secure in their jobs, have pride in their work, and I feel that they would not be threatened at all by the scrutiny of their professional competence or the quality of their work. Rather, I feel that they would welcome the opportunity to gain experience in an upgraded museum which would be conducive to professional growth in a facility that has diversified museum programs. I feel that they would be enthusiastic about providing public service similar to those offered by first rate museums anywhere in the world.

The Civil Service Codes also would protect these jobs and rights.

However, because I believe in the freedom to make choices, perhaps our museum staff should be offered the opportunity or option of transferring to the new facility or remaining with the Library.

**IV Benefits to be derived from the implementation of the legal mechanisms for the establishment of a separate and expanded Museum.**

- A. The education of our children so that they can see, appreciate, enjoy, and learn about the ingenuity, craftsmanship, and artistry of our people, the flexibility, resilience, endurance, and the survival strength of our people.
- B. Appreciation of our culture and history for tourists and residents alike.
- C. Public asset for the Island.
- D. Help in reviving our sense of dignity and worth.
- E. Address the urgent need to store, care, treat, display the enormous amount of artifacts that are being excavated.
- F. Repatriation of Guam collections and artifacts from abroad which would be possible only if we had an adequate facility and sufficient technical staff to maintain and preserve the artifacts.
- G. Free the Library Board to pursue and expand the potential of the Library, the Depository for Government Publications as well as the Guam Archives which is

9

10

11

also the responsibility of the Library Board as mandated by Section 42021 of Titl  
XXXVIII, Chapter I.

Also, I personally feel that the Library and archival functions and documents have more relatedness of function and service than a library system has with archaeological items as a permanent exhibit and responsibility.

**V Conclusions and observations**

Our children can see the dichotomy between what we say is important and worthwhile and what we actually do. It is not enough to just agree that we need to preserve our culture, our language, our customs, traditions, historic sites and archaeological treasures.

We can see that our people have strong spiritual values and beliefs; there are many churches. Our people believe in education; we have many schools and an education system that takes up the major portion of available revenue. We believe in protecting our elderly; we have programs for the manamko. I can go on about how our needs are met and reflected in the institutions we have to meet that need. We do not have an adequate museum to exhibit, display, research or enough personnel with technical skill to preserve our national treasures.

Economic development and the rapid change in our social and economic structure have tended to devalue our traditions, customs and identity. Maybe we have to revive our pride and spirit and put emphasis on the worth, dignity and value of our heritage in order to survive as a people. We must have the ability to adapt and adopt new ideas in the face of rapidly changing and challenging realities while at the same time maintain and preserve our dignity as a people as reflected in our customs and the traditions that we maintain and honor.

Besides being a public and community asset, the museum can be a place where all can come and appreciate our history, to understand our people and our aspirations, and, in understanding us a little better, they may be able to have compassion and support our causes, support our aspirations, support our concerns and our needs.

The proposals have been forwarded by the Public Library Board with the assistance of the Museum Curator. The concern and interest of the Governor, the Legislature, and the Guam Museum Commission are documented and forwarded for your disposition and action.

I repeat, there is absolutely no compelling reason or data to support the need to keep the Guam Museum under the library system. On the contrary, everyone concerned has proposed its separation from the library system, as being beneficial and in the best interest of the Library as well as that of the Museum.

It is now time to go beyond assessment, beyond reports, beyond interest, beyond survey and move on to the exciting potential and challenge of implementing the legal mechanism and support that which would make a modern museum we can all be proud of a reality.

**Implement the recommendations!**

**Pass these Bills!**

Sincerely,



Rita T. Franquez  
Assistant Territorial Librarian



JOSEPH F. ADA  
Governor

FRANK F. BLAS  
Lt. Governor

ANTHONY C. MARIANO  
Director

DENNIS M. ZERMENO  
Deputy Director

DEPARTMENT OF PARKS AND RECREATION

GOVERNMENT OF GUAM  
490 CHALAN PALASYO ROAD  
Agana Heights, Guam 96919  
Telephone: (671) 477-9620/1



2/28/92  
FEB 28 1992

Senator Elizabeth P. Arriola  
Chairperson  
Committee on Youth, Senior  
Citizens and Cultural Affairs  
155 Hesler Street  
Agana, Guam 96910

Dear Senator Arriola:

I would not normally submit testimony on a pair of bills after the date of the public hearing. In this instance, though, certain statements made at the public hearing require a response and I hope that my response is helpful in considering action on the bills in question.

Mr. Angel Santos forcefully repeated an accusation I first saw in the December 28 issue of the Guam Tribune--the accusation that I personally and deliberately sabotaged efforts of the Library Board to receive a grant for an assessment of the Museum program. I would like to state for the record the events regarding this supposed "sabotage".

In the early weeks of October, the members of the Cultural and Historical Working Committee received news of the passage of the law creating the Museum Commission and realized that this new body would supersede them. In the third week of October, my immediate supervisor, Mr. Anthony Mariano received word that he had been chosen as one of the members to be appointed to the Museum Commission. As the date of swearing in approached, Mr. Mariano gave me instruction to contact on his behalf likely sources of assistance for the consultant that the law allowed for assistance to the Museum Commission. Mr. Mariano's intent as I understood it was to help the Commission get as quick a start on its duties as possible.

I placed a long distance telephone call to the American Association of Museums early on the morning of Friday, October 18, 1991, and talked to Ms. Pam Vosbergh. Ms. Vosbergh was quite enthusiastic at receiving a request for AAM assistance in the Commission's duties, and we discussed the possibilities of the Commission directly contracting for the services of a Museum Assessment, since the normal grant cycle would not operate before the Commission would

Exhibit 4-d

SENATOR ELIZABETH P. ARRIOLA

PAGE 2

expire. Ms. Vosbergh and I both remembered that Dr. Mary McCutcheon had recently performed an official AAM assessment of the museum program for the Republic of Palau. Since Dr. McCutcheon was at one time an assistant professor of anthropology at the University of Guam, I did suggest that she might be able to give good council regarding potential assessors for Guam.

My call to AAM was returned, and Ms. Vosbergh indicated that Dr. McCutcheon would be available herself for the contracted services, but that the AAM would need some additional information to be supplied both regarding non-profit status of the Commission and the arrangements for payment of the contractual services. Ms. Vosbergh mentioned that she had searched out the report of the assessment for the Republic of Palau and had found it to be an impressive and outstanding report. The AAM was highly pleased with the work that Dr. McCutcheon had submitted for them.

At the first meeting of the Museum Commission, the possibility of contracting for the Assessment was received favorably by the full Commission, but several members wanted some assurance that a wider pool of possible consultants had been investigated. I had in fact made inquiries with experienced museum professionals in several federal agencies and at some state museums, but none of these possibilities matched the favorable circumstances of an available professional with direct experience in both museum assessment and with Guam, able to respond within the Commission's time constraints.

On re-contacting the AAM with the information they had requested, Ms. Vosbergh referred me to Mrs. Susan Graziano, the director of the assessment programs who informed me that in the interim, the AAM had received a regular application for the grant from Mrs. Cristobal. The AAM was confused about the relations of the Board and the Commission. Mrs. Cristobal's application had been faxed to the AAM on October 25, 1991. Mrs. Graziano requested that this matter be settled on Guam. When I informed Mr. Mariano of this development, he consulted with Mr. San Agustin, the Territorial Librarian and made plain the offer of the Museum Commission to use its appropriation to secure the professional assessment services for use of both the Commission and the Library, allowing the Library to channel its funds to the follow-up assessment called MAP II. Mr. San Agustin agreed that this seemed to be both a logical and efficient course of action and a letter was faxed to the AAM indicating full cooperation of the two entities for earliest completion of a full set of assessments, signed by Mr. San Agustin as the Executive Officer of the Museum.

This course too, was undone by actions of Mrs. Cristobal who insisted to the AAM that Mr. San Agustin did not have the authority to decide this course of implementing the desired assessments. Mrs. Susan Graziano confirmed to me her frustration at a situation

where the AAM was forced to act as a referee among two entities of a distant political entity with claims on its services, with statutory authority for their requests. She decided to honor the request from the Library Board Chairman and her curator, and to not respond further to the communications by the Executive Officer of the Museum. I am not aware of any communications on this matter from Mrs Cristobal to the Chairman of the Museum Commission. The rejection of the cooperative arrangements agreed to by the Executive Officer of the Museum was not communicated to the Commission, but was discovered in a routine follow-up call to the AAM some days later.

The Commission, facing very constrained deadlines for completion of its own responsibilities then asked Dr. McCutcheon if she would provide her services directly to the Commission, not as a sub-contractor from the AAM. Dr. McCutcheon agreed to do so. the Commission finished its report on time, and the Library was awarded the AAM grant in the regular cycle.

In carrying out duties assigned to me by the Chairman of the Museum Commission, I solicited information from sources of a service and reported results back to my superior. As I experienced the sequence of events, it was the Commission's initiatives which were hampered by the actions of the Board Chairman, not initiatives of the Library which were hampered by the Commission. Had the Library Board accepted the Commission's offer, they would today have a completed MAP I assessment in hand for consideration by the Board members, and be awaiting the arrival of the MAP II assessor to complete the assessment sequence in a few weeks. As it stands, the Library Board is awaiting the arrival of an assessor for MAP I who must once again look over the same range of information as their predecessor who reported to the Commission.

At several points, Mrs. Cristobal and Mr. Santos complained of lack of knowledge regarding Dr. McCutcheon's qualifications, as well as "who she represents". Both of these matters were well stated in presentations made by Dr. McCutcheon when she and the vice-Chairperson of the Museum Commission attended a meeting of the Library Board in the company of the Library's own representative on the Commission. Dr. McCutcheon clearly stated her education and experience in museum programs, her acceptance as a qualified assessor by the AAM, her status as private consultant and not as an AAM endorsed official for purposes of her work with the Commission, and her desire to learn of and to incorporate in her recommendations as many concerns as possible which the Library Board would share with her and which were consistent with sound museum structure. Since all of these matters were fully aired at a Library Board meeting and acknowledged at that time by Mrs. Cristobal, it is simply incredible that Mrs Cristobal would now plead abject confusion and ignorance of them.

SENATOR ELIZABETH P. ARRIOLA  
PAGE 4

Several statements were also made and repeated in the hearing to the effect that passage of bills 660 and 674 would jeopardize the museum's efforts at accreditation from the AAM. I think that such dangers are much exaggerated. In fact, the passage of these bills remedy a number of points which would otherwise be questioned during accreditation reviews regarding overall governance and authority. Such redefinition of the governing authority is something which even the 1989 Library Board report recognizes as necessary for completion of accreditation.

In several comments, the opponents of Bill 660 have implied that receiving the Museum Assessment Grant represents a great accomplishment of the current management of the museum program. Please review the attached information flyer for the grant program, in which it is stated that 100 percent of qualified institutions that have applied have received this grant. Also note that the museum assessment program is not an accreditation process. It is designed to be helpful and useful to museum managing authorities whether or not they decide to pursue accreditation. The result of the MAP I and MAP II assessments is not an accreditation decision. I have also attached a graphic chart of the actual AAM accreditation process.

The opponents of bill 660 have implied that by initiating the MAP I assessment, they have reached a critical stage of the accreditation process. This is a misleading overstatement of the accreditation process status. The argument that re-organization should wait for the completion of an accreditation process is in fact asking for the completion of a process in which the accrediting agency has not yet been engaged.

Accreditation has been a declared major priority for the museum program since some time in 1988. Initial contacts to start an assessment only was made only after the Museum Commission was sworn into office in October 1991, over three years later. Waiting on these bills pending accreditation is to commit to indefinite delays.



RICHARD D. DAVIS  
Guam Historic Preservation  
Officer



Commonwealth Now!

## MAP II Collections Management

helps you establish collections-related issues. You, your staff, and your board review these issues thoughtfully with the aid of an experienced museum professional and, in the process, elicit specific, prioritized recommendations which include collection management activities as:

- acquisition
- security
- accession/disposal
- inventory
- conservation
- storage
- documentation
- environmental controls

participation gives you:  
• better documentation and preservation of objects  
• more effective collection policies  
• improved written procedures  
• intensive volunteer training  
• improved storage plans and systems  
• new methods of improving conservation plans and procedures

"MAP II report included many valuable findings and recommendations regarding improved collections management procedures and has increased the board's awareness of the care and conservation of our growing collection. Perhaps most important, the report has strengthened our confidence that we may soon be ready to apply for accreditation."

G. B. Daniell Jr.  
Chairman, Museum Board  
Anniston Museum of Natural  
History  
Anniston, Ala.

## IMS Grant Funding

Funding for first-time participants in both MAP I and MAP II is provided by a non-competitive grant from the Institute of Museum Services (IMS). In the past three years, 100 percent of all eligible institutions applying received grants to cover all costs of participation.

Grants cover the registration fee; surveyor honorarium, travel, and expenses; and purchase of technical assistance materials.

### Fee-For-Service (For Previous Participants)

Since 1981, more than 2,000 museums have benefitted from one or more of the Museum Assessment Programs. Many have expressed interest in taking advantage of the program a second time. Museums may do so by paying a modest fee to cover expenses.

Repeat participants in MAP I will find an added emphasis on long-range planning, including:

- materials describing the long-range planning process
- assistance from a museum professional experienced in institutional planning
- information on additional resources to aid in the planning process

Repeat participants in MAP II may use the program to fine-tune policies and procedures resulting from their first assessment or focus on a new area of concern. MAP II helps solve complex collections management problems.

To request more information about the fee-for-service option, see the "Request for Application" panel in this brochure.

## Program Eligibility

MAP is available to not-for-profit museums open 120 or more days annually with at least one full-time paid or volunteer staff person, or the equivalent. All applicants must meet the IMS definition of a museum. Budget size is not a criterion.

All types of museums may participate: aquariums; zoos; arboretums, botanical gardens, and nature centers; science and technology centers; museums of art, history and science; and historic houses and sites.

MAP I is not a prerequisite of MAP II but is generally recommended as a first step. Institutions may not participate in both programs simultaneously.

AAM membership is not required.

## Museum Assessment Programs Applications Schedule

### MAP I Application Deadlines

October 27, 1989  
April 27, 1990  
October 26, 1990

### MAP II Application Deadlines

January 26, 1990  
July 27, 1990  
January 25, 1991





## Choose the Museum Assessment Program That Suits Your Needs

The Museum Assessment Programs offer institutions of all sizes practical, professional assistance. By participating, you will gain an understanding of where your museum is now, where it can and should be in the future, and how you can lead it there.

- MAP I addresses overall operations and programs
- MAP II concentrates on collections management

Each assessment experience results in:

- better long-range planning
- stronger consensus between board members and staff about goals and strategies
- greater sense of connection with the museum community

Each program consists of:

- thoughtful completion of a self-study questionnaire
- a one-day, on-site visit from an experienced museum professional
- an invaluable, confidential, summary report of the surveyor's recommendations that can be the starting point for formulating or reevaluating your long-range plans.

"The entire MAP process was a good one for us. The board and staff worked together from the beginning, and as a result, communications were opened up and more people gained a better understanding of our operations. . . Our consultant was a perfect match. . . The report recommendations will be instrumental in our long-range planning process."

Diane Kopec, Director  
The Abbe Museum  
Bar Harbor, Maine

## MAP I Overall Operations and Programs

MAP I helps you analyze operations, set priorities, and develop ways to improve your museum. You, your staff, and your board address such concerns as:

- purpose
- long-range planning
- governance
- finance/fund-raising
- collections management
- programs
- public relations
- marketing
- physical facilities

MAP I participation gives you:

- more vigorous fund-raising capabilities
- a stronger network of professional contacts
- clearer long-range plans
- improved communications between staff and board
- renewed sense of institutional purpose and identity

"The MAP I review and report have been tremendously helpful. The self-study is very valuable, and having a neutral party visit facilitates open discussion of needs. The consultant's report also helped us join forces. It serves as an outline for a plan of action."

Nancy Powell,  
Curator of Collections  
Grand Rapids Public Museum  
Grand Rapids, Mich.

## MAP II Collections Management

MAP II helps you establish collections-re priorities. You, your staff, and your board address collections issues thoughtfully with the aid of an experienced museum professional and, in the process, elicit specific, prioritized recommendations about such collection management activities as:

- acquisition
- deaccession/disposal
- preservation
- documentation
- security
- inventory
- storage
- environmental controls

MAP II participation gives you:

- better documentation and preservation
- clearer and more effective collection management
- new or improved written procedures
- effective volunteer training
- improved storage plans and systems
- methods of improving conservation practices

"The MAP II report included many valuable suggestions and recommendations regarding collections management procedures and the board's awareness of the care and needs of our growing collection. Perhaps most important, the report has strengthened our confidence that we may soon be ready for AAM accreditation."

G. B. Daniell Jr.  
Chairman, Museum of  
Anniston Museum of  
History  
Anniston, Ala.



TESTIMONY ON BILLS 660 AND 674  
AN ACT TO REPEAL CHAPTER 1 OF TITLE XXXVIII OF THE  
GOVERNMENT CODE AND TO ADD A NEW TITLE TO THE GOVERNMENT  
CODE TO CREATE THE GUAM MUSEUM FOUNDATION.

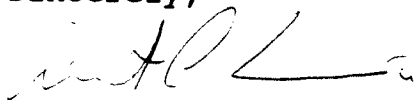
Madame Chairperson, Senator Arriola and members on the Committee on Youth, Senior Citizens and Cultural Affairs my name is Alberto A. Lamorena V, Executive Director of the Guam Council on the Arts and Humanities Agency and a member of the Museum Commission. I am appearing before you today to testify in favor of the intent of bills 660 and 674 "AN ACT TO REPEAL CHAPTER 1 OF TITLE XXXVIII OF THE GOVERNMENT CODE AND TO ADD A NEW TITLE TO THE GOVERNMENT CODE TO CREATE THE GUAM MUSEUM FOUNDATION".

First of all I would like to commend Senators Arriola, Manibusan, Bamba and Blaz for their support towards the historical preservation of the Chamorro people by introducing Bills 660 and 674. It is time that Guam recognize the need for such an organization that will solely be responsible for the preservation and exhibition of the archives that represent and depict the Chamorro history and culture.

The creation of the Guam Museum Foundation would not only benefit the local community, but also the visitors to Guam would have a better understanding and awareness of our culture. Presently most of the Chamorro artifacts are stored in boxes in various locations around the island. These artifacts deserve to be showcased for our people to enjoy and be proud of. Therefore I strongly endorse the passage of Bills 660 and 674 and I encourage the 21st Guam Legislature to make this endeavor a reality for the future of our people.

Again I would like to thank you for affording me this opportunity to express my concerns and for your continued support for the preservation of our culture.

Sincerely,



Alberto A. Lamorena V  
Executive Director, GCAHA

Exhibit 4-e

Written Testimony by Menang U. Diaz  
on Bill #660 by Senator E. Arriola  
and Bill #674 by Senator M. Manibusan

February 24, 1992, before the  
Committee on Youth, Senior Citizens & Cultural Affairs

Madam Chair, I, Menang U. Diaz, am present to show my support of the two bills on the floor today. The Guam Museum Foundation bills demonstrate the ongoing efforts of our legislators who see the pressing and long overdue need for our people to house all that we can to preserve our heritage for the future of our children.

When I first toured the current museum, I felt that it deserves more space for more preservation as time goes on. I am truly glad these two senators had the foresight to leave our rich heritage recorded for future generations.

One of the more joyous times in my life was helping preserve our culture through language and music when I was employed by the Chamorro Studies Division as Coordinator, then later as a classroom teacher.

Another of the more joyous moments in my life was my nomination to the Guam Historic Preservation Review Board. Later with your tremendous support, Senator Arriola, PL 20-151 was passed which additionally created the Guam Preservation Trust. These two boards contribute tremendously to preserving many cultural items which are best left in their natural settings.

The passage of these two bills would centralize many other cultural items or records in one location. I am very happy to see the Museum would function independently of the library, which it rightly should.

May I would offer some suggestions as sources of revenue? Because this Museum would certainly be an attractive point of interest for tourists, may I suggest that part of the departure tax be allocated towards the Museum Foundation. Another source would be the concessionaires.

Finally, on Section x006.(Board Duties), (b), I would appreciate "Chairman" and "Vice Chairman" being revised to read as "Chairperson" and "Vice Chairperson" instead.

Si Yu'os ma'ase' for allowing me to present my views before the passage of these very important bills. I strongly encourage all legislators to wholeheartedly do the same.

Exhibit 4-f

WRITTEN TESTIMONY  
from J. Jennison-Williams  
on

**BILL NO. 660**  
by **Senator E. Arriola**

and

**BILL NO. 674**  
by **Senator M. Manibusan**

February 24, 1992, before the Committee on Youth,  
Senior Citizens and Cultural Affairs

Madam Chair, Senator Elizabeth Arriola, and members of the Committee on Youth, Senior Citizens and Cultural Affairs, I, J. Jennison-Williams, would like to offer these comments as a private citizen: as one who loves to visit museums and as one who has worked in a Pacific Island museum—the Bishop Museum in Honolulu.

I support the legislation before us wholeheartedly, and I congratulate the framers of these bills for being farsighted.

1. Establishing a Board of Trustees to spearhead, guide, and implement the Guam Museum Foundation is a strong beginning toward guaranteeing that this community will at last have a bona fide Museum.
2. Stipulating that collection storage conditions conform to well-established guidelines and standards will secure collections for the benefit of future generations.
3. By separating the Library from the Museum, the effectiveness of the Board and the quality of the Museum will be enhanced.
4. This proposed legislation is thoughtful, especially because the Board is empowered to carry out the tasks assigned to it.
5. I hope to see only one significant change in this legislation before it is enacted: Funds need to be appropriated and continuing funding sources need to be identified for the intent of these bills to be realized.

I wish to thank Madam Chair, Senator Arriola, and members of this Committee for allowing me to submit written testimony on Bill Nos. 660 and 674.

*Exhibit 4-g*



**Guam Visitors Bureau**  
*Setbision Bisitan Guahan*

RECEIVED  
2/24/92  
FOR

February 24, 1992

Senator Elizabeth P. Arriola  
Chairperson, Committee on Youth  
Senior Citizens and Cultural Affairs  
21st Guam Legislature

Dear Senator Arriola:

On behalf of the Guam Visitors Bureau, I want to thank you for the opportunity to submit testimony in favor of Bill 674: AN ACT TO REPEAL SECTION 42019 OF TITLE XXXVIII OF THE GOVERNMENT CODE REMOVING THE GUAM MUSEUM FROM THE GUAM LIBRARY AND ENACTING CHAPTER 1A OF TITLE XXXVIII OF THE GOVERNMENT CODE TO ESTABLISH THE GUAM MUSEUM.

As the residents of Guam more actively strive to preserve the island's culture and history, the government must likewise establish an institute which can more effectively retain, preserve, conserve and display any and all artifacts and/or data that directly relate to Guam's history.

The Guam Library, which has provided most of these services, should be congratulated for an outstanding job. The Library's success in this regard is evident by the need to separate and expand the role of a museum in Guam's community. Their services as two distinct entities of Guam will complement the efforts and programs currently underway by the Guam Visitors Bureau, Council on the Arts and Humanities, Department of Parks and Recreation and the Department of Education.

Additionally, this will provide a permanent home for Guam's historical artifacts currently being held at museums in the United States and Spain; and for new discoveries to be properly exhibited. In this regard, the Guam Visitors Bureau fully supports the intent and purpose of Bill 674 as substituted by the Committee.

Again, thank you for the opportunity to submit testimony.

Sincerely,

  
JOEY B. CEPEDA  
General Manager

P.O. Box 3520, Agaña, Guam 96910  
North Marine Drive, Suite 201-205 Upper Tumon, Guam 96911 • (671)646-5278/9 • Cable: GUAMTOUR • FAX: (671) 646-8861



EXHIBIT 4-h

# Pacific Islands Development Bank

SUITE 600 J, GCIC BUILDING  
47# WEST SOLEDAD AVENUE  
AGANA, GUAM 96910

TEL: (671) 477-00  
FAX: (671) 477-00

**WILL COOPER**

*President, Chairman of the Board*

February 24, 1992

Honorable Elizabeth Arriola, Chairperson,  
Committee on Youth, Senior Citizens, & Cultural Affairs  
Twenty-First Guam Legislature

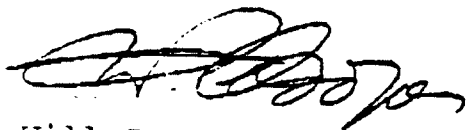
Dear Senator Arriola:

Please consider this as my testimony in support of Bill No. 674, the Guam Museum Foundation Act. I submit this both as an interested individual and in my capacity of president of the Pacific Islands Development Bank. As an individual, I am concerned with the arts. My avocation is music and I am an active participant in the Guam Symphony Society, The Baroque Consortium, and the Guam Territorial Band. The Guam Museum will be an important place for possible music performances as well as the main activities of exhibitions, lectures, demonstrations, etc.

As president of PIDB, I am unable to make any kind of financial commitment at this time, but one of the objectives of the Bank is to assist in funding this type of project in our members' communities. It would be especially gratifying if PIDB is able to give that assistance in the future.

Thank you for allowing these comments.

Very truly yours,



Will Cooper

Exhibit 4-i

RECEIVED  
2/25/92

February 24, 1992

Senator Elizabeth Arriola  
Chairman of the Committee for Youth,  
Senior Citizens and Cultural Affairs  
21st GUAM LEGISLATURE  
155 Hessler Street  
Agana, Guam 96910

Dear Madam Chairman:

Thank you for giving me the opportunity to voice my opinion regarding the Guam Museum Foundation.

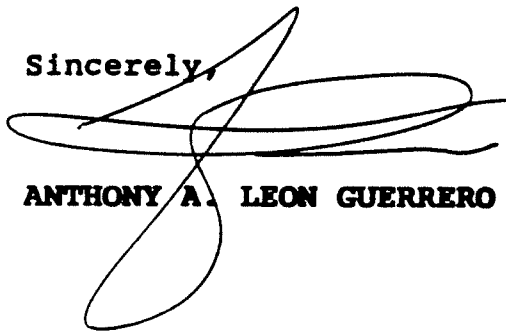
I am writing this testimony in support of any act of this legislative body which would create a Guam Museum Foundation.

I believe it is about time that we as a community provide for a priority focus on such a foundation for the preservation of our history and culture. I endorse this program not just from an academic point of view, but also from a commercial standpoint. If we are to seriously pursue the growth of our vital tourist industry, it is essential that we should provide for the development and nourishment of something unique to Guam that could effectively compete in Asia and other Pacific Countries. I feel that this Museum Foundation can be the catalyst for such a strategic objective.

In addition, may I suggest that seed money be also provided as a start for this endeavor.

Once again, thank you for the opportunity granted me in this hearing.

Sincerely,



ANTHONY A. LEON GUERRERO

Exhibit 4-2





DEPARTMENT OF LAND MANAGEMENT  
(DIPATTAMENTON TANO')

GOVERNMENT OF GUAM  
P.O. BOX 2950  
AGANA, GUAM 96910

TEL: (671) 475-LAND/FAX: (671) 477-0883



JOSEPH F. ADA  
Governor

FRANK F. BLAS  
Lieutenant Governor

F. L.G. CASTRO  
Director

JOAQUIN A. ACFALLE  
Deputy Director

February 24, 1992

The Honorable Elizabeth P. Arriola  
Chairperson, Committee on Youth,  
Senior Citizens and Cultural Affairs  
Twenty First Guam Legislature  
Agana, Guam 96910

Subject: LEGISLATIVE BILL NO. 674

Dear Madame Chairperson:

We find the context and intent of Bill 674 as a matter which is needed and with that in mind, the Department of Land Management submits its support for passage of the said Bill.

Sincerely yours,

F. L.G. CASTRO  
Director, Department of  
Land Management

Attachment

Exhibit 4-K



TESTIMONY  
(Bill #660 & #674)

Good afternoon Senator Arriola and members of your Select Committee on Youth, Senior Citizens, Cultural Affairs and Human Resources. I am William L. Hernandez, a resident of Tamuning. My parents are Annie Hernandez and Mel Hernandez also of Tamuning.

I come here before you this afternoon to testify against the passage of Bill # 660 and Bill # 674. My testimony will be short but should indicate my opinion about this bill.

As far as I can remember, all legislative bills pertaining to the Guam Museum have always been in the area of financial assistance to that institution. Initially, when I first heard this bill, I thought its an endowment type of an institution similar to the University of Guam Foundation. I was excited at the title of the bill since once and for all, the Guam Museum will have an endowment fund to help the Guam Public Library Board implement its current museum accreditation plan. I was wrong. This bill proposes to create a foundation that will remove the responsibility of the Guam Public Library Board from governing the Guam Museum.

I support the Guam Public Library Board and the work of Mr. Frank San Agustin, the executive officer of the Guam Museum and Mrs. Hope Cristobal, Chairman of the Guam Public Library Board. Because of last years legislative commendation of the Guam Public Library Board by this committee, for the Board's efforts in starting the accreditation of the Guam Museum, I ask this body not to pass this bill but allow the board to continue its work. Their plan is realistic and I am very much excited to continue my employment with the government of Guam and play a role in the expansion and accreditation of the Guam Museum.

I would respectfully recommend that instead a bill be introduced to create endowment or foundation that is similar to the University of Guam foundation, I will volunteer in drafting legislation that will help fund the facilities the museum needs. As a member of the Friends of the Guam Museum, I can facilitate the enactment of a museum bill that is government controlled.

Thank you for allowing me to testify on this bill.

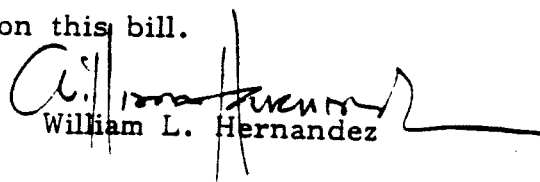
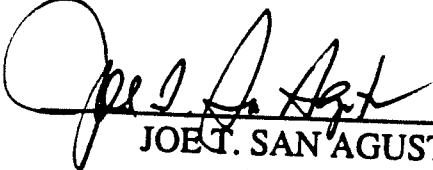
  
William L. Hernandez

Exhibit 7-4

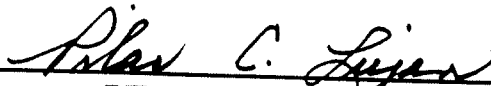
TWENTIETH GUAM LEGISLATURE  
1990 (SECOND) Regular Session

CERTIFICATION OF PASSAGE OF AN ACT TO THE GOVERNOR


This is to certify that Substitute Bill No. 1729 (COR), "AN ACT TO DESIGNATE CERTAIN GOVERNMENT OF GUAM LAND IN AGANA AS SITES (i) FOR THE GUAM MUSEUM BUILDING (ii) FOR ITS STORAGE FACILITIES AND (iii) FOR A PLAZA DE ESPANA RECONSTRUCTION PROJECT; MAKING CONSTRUCTION COST ESTIMATES OF SUCH PROJECTS; APPROPRIATING FUNDS TO CARRY OUT SUCH PROJECTS; AND APPROPRIATING FUNDS FOR TRUMAN ELEMENTARY SCHOOL BASEBALL FIELD, FOR THE OFFICE OF THE ATTORNEY GENERAL, FOR THE COMMISSION ON PERSONS WITH DISABILITIES; AND FOR THE TERRITORIAL PLANNING COUNCIL," was on the 18th day of December, 1990, duly and regularly passed.

  
JOET. SAN AGUSTIN  
Speaker

Attested:

  
PILAR C. LUJAN  
Senator and Legislative Secretary

-----  
This Act was received by the Governor this 31st day of December,  
1990, at 11:10 o'clock A.m.

  
Assistant Staff Officer  
Governor's Office

APPROVED:

\_\_\_\_\_  
JOSEPH F. ADA  
Governor of Guam

Date: \_\_\_\_\_

Public Law No. \_\_\_\_\_

**TWENTIETH GUAM LEGISLATURE  
1990 (SECOND) Regular Session**

Bill No. 1729 (COR)  
As substituted by the Committee  
on Education and as further substituted  
by the Committee on Rules.

Introduced by:

J. P. Aguon  
C. T. C. Gutierrez  
~~E. J. A. Quitugua~~  
H. D. Dierking  
T. S. Nelson  
E. P. Arriola  
J. G. Bamba  
M. Z. Bordallo  
D. F. Brooks  
E. R. Duenas  
E. M. Espaldon  
P. C. Lujan  
G. Mailloux  
M. D. A. Manibusan  
D. Parkinson  
E. D. Reyes  
M. C. Ruth  
J. T. San Agustin  
F. R. Santos  
T. V. C. Tanaka  
A. R. Unpingco

**AN ACT TO DESIGNATE CERTAIN GOVERNMENT OF GUAM LAND IN  
AGANA AS SITES (i) FOR THE GUAM MUSEUM BUILDING (ii) FOR  
ITS STORAGE FACILITIES AND (iii) FOR A PLAZA DE ESPANA  
RECONSTRUCTION PROJECT; MAKING CONSTRUCTION COST  
ESTIMATES OF SUCH PROJECTS; APPROPRIATING FUNDS TO CARRY  
OUT SUCH PROJECTS; AND APPROPRIATING FUNDS FOR TRUMAN  
ELEMENTARY SCHOOL BASEBALL FIELD, FOR THE OFFICE OF THE  
ATTORNEY GENERAL, FOR THE COMMISSION ON PERSONS WITH  
DISABILITIES; AND FOR THE TERRITORIAL PLANNING COUNCIL.**

**BE IT ENACTED BY THE PEOPLE OF THE TERRITORY OF GUAM:**

1           Section 1. **Guam Museum storage site.** Lot No. 1361-1-B-R1,  
2 containing two thousand two hundred twenty-one (2,221) square meters,  
3 and a portion of Lot No. 1361-1-C-New, all in Anigua. municipality of  
4 Agana, are hereby designated as the site of the Guam National Museum  
5 Conservation and Storage Facility Building. The Legislature finds that such  
6 facility should be approximately seven thousand (7,000) square feet in  
7 area, that the architectural and engineering fees are estimated at Seventy  
8 Thousand Dollars (\$70,000), and the construction costs at Seven Hundred  
9 Thousand Dollars (\$700,000).

10           Section 2. **Guam National Museum site.** Lots Nos. 9, 10, 11, 12,  
11 and 18 in Block 24, New Agana, as shown on Land Management Map No.  
12 CA-23, containing approximately four thousand (4,000) square meters in  
13 the aggregate, are hereby designated as the site of the main building of the  
14 Guam National Museum. Such site is bounded by O'Brien Drive to the  
15 south, 10th Street to the west, 2nd Street South to the north, and 9th  
16 Street West to the east. The Legislature finds that this building should be  
17 approximately one hundred fifty thousand (150,000) square feet in area,  
18 that the approximate construction costs are estimated at Fifteen Million  
19 Dollars (\$15,000,000), and the architectural and engineering fees at  
20 approximately One Million Five Hundred Thousand Dollars (\$1,500,000) for  
21 a total estimate of Sixteen Million Five Hundred Thousand Dollars  
22 (\$16,500,000).

23           Section 3. **Reconstruction of Plaza.** Lot No. 1, Block 28, known as  
24 the Plaza de Espana (the "Plaza"), in the municipality of Agana, is hereby  
25 set aside for reconstruction to its prewar condition. The Legislature finds  
26 that the construction of a World War II Memorial in honor of the Guam  
27 Insular Guards is appropriate for the Plaza and that colonial period  
28 displays should be housed there, in a building of approximately twenty-  
29 thousand (20,000) square feet with estimated construction costs at Two  
30 Million Dollars (\$2,000,000) and at architectural and engineering fees of  
31 Two Hundred Thousand Dollars (\$200,000).

32           Section 4. **Appropriation for 1992.** Two Million Four Hundred  
33 Seventy Thousand Dollars (\$2,470,000) are hereby appropriated from the  
34 Fiscal Year 1992 General Fund to the Guam Library and Museum Board  
35 (the "Board") for the architectural and engineering design, for the initial

1 construction of the Guam Museum and the Guam Museum Storage Facility,  
2 and for the reconstruction of the Plaza.

3 Section 5. Authorization for 1993. Six Million Dollars  
4 (\$6,000,000) are hereby authorized to be appropriated from the General  
5 Fund for the Fiscal Year 1993 to the Board for the continued construction  
6 of the Guam Museum and the Storage Facility and for the reconstruction of  
7 the Plaza.

8 Section 6. Authorization for 1994. Six Million Dollars  
9 (\$6,000,000) are hereby authorized to be appropriated from the General  
10 Fund for Fiscal Year 1994 to the Board for the continued construction of  
11 the Guam Museum and for the reconstruction of the Plaza.

12 Section 7. Authorization for 1995. Five Million Dollars  
13 (\$5,000,000) are hereby authorized to be appropriated from the General  
14 Fund for the Fiscal Year 1995 to the Board for the completion of  
15 construction of the Guam Museum.

16 Section 8. Five Hundred Thousand Dollars (\$500,000) are hereby  
17 appropriated from the General Fund to the Department of Public Works to  
18 renovate the Truman Elementary School Baseball Field and to expand its  
19 use as a multi-purpose field.

20 Section 9. Four Hundred Twenty-Five Thousand Dollars (\$425,000)  
21 are appropriated from the General Fund to the Office of the Attorney  
22 General to purchase furniture, office equipment, telecommunication  
23 equipment and related items, and to pay for other expenses incurred in  
24 relocating the Office of the Attorney General from its present several  
25 offices to the new Judicial Building and to the Pacific Daily News Building.

26 Section 10. Funds appropriated in Section 6 of Public Law 20-213, to  
27 establish an office and employ staff for the Governor's Commission on  
28 Persons with Disabilities, shall remain available until expended.

29 Section 11. (a) Fifty Thousand Dollars (\$50,000) are appropriated  
30 from the General Fund to the Territorial Planning Council (the "Council") for  
31 the operations of the Council for the 1991 fiscal year. Such monies shall be  
32 used for office space rental and office partitioning, for telephones and  
33 other utilities, for equipment, and for other operational costs.

34 (b) The Council is exempt from the laws, rules and regulations of  
35 the General Services Administration.

Introduced

FEB 16 1991

TWENTY-FIRST GUAM LEGISLATURE  
1991 (FIRST) Regular Session

Bill No. 147(COR)

Introduced by:

M. D.A. Manibusan *mdm*

H. D. Dierking *HDD*

J. G. Bamba *JGB*

A. C. Blaz *ACBlaz*

AN ACT TO AUTHORIZE THE DEPARTMENT OF PUBLIC WORKS TO PROVIDE CONSTRUCTION COST ESTIMATES; TO DESIGNATE CERTAIN GOVERNMENT-OWNED REAL PROPERTY SITUATED IN AGANA AS THE SITE FOR THE GUAM TERRITORIAL MUSEUM; TO PROVIDE FOR STORAGE FACILITIES; TO ESTABLISH A TERRITORIAL MUSEUM AND PLAZA RECONSTRUCTION FUND; TO AUTHORIZE THE DIRECTOR OF ADMINISTRATION TO DEPOSIT MONIES INTO THE FUND; AND TO CITE THE ACT AS THE TERRITORIAL MUSEUM AND PLAZA RECONSTRUCTION ACT OF 1991.

- 1 BE IT ENACTED BY THE PEOPLE OF THE TERRITORY OF GUAM:
- 2 Section 1. Title. This Act may be cited or referred to as the
- 3 Territorial Museum and Plaza Reconstruction Act of 1991.
- 4 Section 2. Cost Assessment. The Department of Public Works
- 5 is hereby authorized to prepare a construction cost assessment for
- 6 the construction of the Territorial Museum, the Territorial Museum
- 7 Conservation Storage Facility Building, and the reconstruction of the
- 8 Plaza de España. The cost assessment authorized herein shall include
- 9 but not limited to, all architectural and engineering fees and design
- 10 costs, in addition to other costs that might be incurred in the
- 11 implementation of the provisions of this Act.
- 12 Section 3. Territorial Museum, site, designation. Lots Nos. 9
- 13 through 23 Block 24, New Agana, as shown on Land Management Map

EXHIBIT 5-6

1 No. CA-23, containing an area of 4,000 ± square meters are hereby  
2 designated as the site of the main building of the Guam Territorial  
3 Museum. The area is bounded by O'Brien Drive to the South, 10th  
4 Street to the West, 2nd Street South to the North and 9th Street  
5 West to the East.

6 Section 4. Territorial Museum, storage site, designation. Lot  
7 No. 1361-1-B-R1, containing an area of 2,221 ± square meters, and a  
8 portion of Lot No. 1361-1-C-New, all situated in Anigua,  
9 municipality of Agana, are hereby designated as the site of the Guam  
10 Territorial Museum Conservation Storage Facility Building.

11 Section 5. Plaza de Espana reconstruction. Lot No. 1, Block 28,  
12 known as the Plaza de Espana, situated in the municipality of Agana,  
13 is hereby set aside for reconstruction to its prewar condition and  
14 shall house the Territory's colonial period.

15 Section 6. Territorial Museum and Plaza Reconstruction Fund,  
16 establishment. There is hereby established a Territorial Museum and  
17 Plaza Reconstruction Fund (the "FUND") separate and apart from  
18 other accounts of the government an independent records shall be  
19 kept in connection therewith. All monies deposited into the Fund  
20 shall be used in connection with the construction of the Museum,  
21 reconstruction of the Plaza, and for maintenance and upkeep upon  
22 completion. The Director of the Administration (the "DIRECTOR")  
23 shall administer the Fund and annually submit to the Governor, the  
24 Speaker and members of the Legislature a status report on the Fund.  
25 The Director shall within thirty (30) days deposit all monies  
26 appropriated by the Legislature into the Fund.



Introduced

TWENTY-FIRST GUAM LEGISLATURE  
1991 (FIRST) REGULAR SESSION

APR 30 '91

Bill No. 357(LS)

Introduced by:

M. Z. BORDALLO 

AN ACT TO AMEND SECTION 13985.13 OF  
CHAPTER XIII OF THE GOVERNMENT CODE SUPPLEMENT,  
RELATIVE TO HISTORICAL OBJECTS AND SITES.

1 BE IT ENACTED BY THE PEOPLE OF THE TERRITORY OF GUAM:

2 Section 1. Section 13985.13 of Chapter XIII of the Govern  
3 Code, is amended to read:

4 §139985.13. Guam Museum as a depository for (cert  
5 all specimens and objects. Any specimen and object of nat  
6 history and of botanical, ethnological, or archaeological valu  
7 interest, and any book, treatise, or pamphlet relating to nat  
8 history, botany, ethnology, or archaeology now in the possessio  
9 the University of Guam, or any territorial department, bureau,  
10 board, or which may hereafter come into the possession of  
11 university or the department, bureau, or board shall have sixty  
12 days to hold the same for scientific investigation, for study and  
13 any other purposes, at which time, title and possession of the s  
14 shall become vested in the museum. The specimens and objects  
15 transferred will be made available to the University of Guam  
16 Territorial Department, Bureau or board for further examination  
17 study, at reasonable times and with the consent of the Guam Muse  
18 [if and when the same is no longer needed for scientifi  
19 investigation, for study, or for any other purpose by the univers  
20 or the department, bureau, or board may, at the request of the muse

EXHIBIT 5-C

1 be transferred and delivered by and with the consent of such  
2 department, bureau, or board having possession of to the museum  
3 or exchanged with the museum, and whereupon, in any such case,  
4 the title thereto shall become vested in the museum, provided,  
5 that the specimens and objects so transferred to the museum are  
6 made available at all reasonable times by the museum for study  
7 and examination by the officials of the university or such  
8 department, bureau, or board.]

TWENTY-FIRST GUAM LEGISLATURE  
1991 (FIRST) Regular Session

Introduced

APR 30 '91

BILL NO. 368 (LS)

Introduced by:

J. P. AGUON  
E. ARRIOLA  
C.T.C. GUTIERREZ  
D.L.G. SHIMIZU  
P. C. LUJAN  
F.R. SANTOS  
D. PARKINSON  
J.T. SAN AGUSTIN  
H. DIERKING  
G. MAILLOUX  
M. Z. BORDALLO

AN ACT TO DESIGNATE CERTAIN GOVERNMENT OF GUAM  
LAND IN AGANA AS SITES (i) FOR THE GUAM MUSEUM OF  
BUILDING (ii) FOR ITS STORAGE FACILITIES AND (iii) FOR  
A PLAZA DE ESPANA RECONSTRUCTION PROJECT; MAKING  
CONSTRUCTION COST ESTIMATES OF SUCH PROJECTS;  
APPROPRIATING FUNDS TO CARRY OUT SUCH PROJECTS.

1 BE IT ENACTED BY THE PEOPLE OF THE TERRITORY OF GUAM:

2 Section 1. **Guam Museum storage site.** Lot No. 1361-1-B-R1,  
3 containing two thousand two hundred twenty-one (2,221) square meters,  
4 and a portion of Lot No. 1361-1-C-New, all in Anigua, municipality of  
5 Agana, are hereby designated as the site of the Guam National Museum  
6 Conservation and Storage Facility Building. The Legislature finds that such  
7 facility should be approximately seven thousand (7,000) square feet in  
8 area, that the architectural and engineering fees are estimated at Seventy  
9 Thousand Dollars (\$70,000), and the construction costs at Seven Hundred  
10 Thousand Dollars (\$700,000).

11 Section 2. **Guam National Museum site.** Lots Nos. 9, 10, 11, 12,  
12 and 18 in Block 24, New Agana, as show on Land Management Map No.  
13 CA-23, containing approximately four thousand (4,000) square meters in  
14 the aggregate, are hereby designated as the site of the main building of

EXHIBIT S-D

1 the Guam National Museum. Such site is bounded by O'Brien Drive to the  
2 south, 10th Street to the west, 2nd Street South to the north, and 9th  
3 Street West to the east. The Legislature finds that this building should be  
4 approximately one hundred fifty thousand (150,000) square feet in area,  
5 that the approximate construction costs are estimated at Fifteen Million  
6 Dollars (\$15,000,000), and the architectural and engineering fees at  
7 approximately One Million Five Hundred Thousand Dollars (\$1,500,000)  
8 for a total estimate of Sixteen Million Five Hundred Thousand Dollars  
9 (\$16,500,000).

10       **Section 3. Reconstruction of Plaza.** Lot No. 1, Block 28, known as  
11 the Plaza de Espana (the "Plaza"), in the municipality of Agana, is hereby  
12 set aside for reconstruction to its prewar condition. The Legislature finds  
13 that the construction of a World War II Memorial in honor of the Guam  
14 Insular Guards is appropriate for the Plaza and that colonial period  
15 displays should be housed there, in a building of approximately twenty  
16 thousand (20,000) square feet with estimated construction costs at Two  
17 Million Dollars (\$2,000,000) and at architectural and engineering fees of  
18 Two Hundred Thousand Dollars (\$200,000).

19       **Section 4. Appropriation for 1992.** Two Million Four Hundred  
20 Seventy Thousand Dollars (\$2,470,000) are hereby appropriated from the  
21 Fiscal Year 1992 General Fund to the Guam Library and Museum Board  
22 (the "Board") for the architectural and engineering design, for the initial  
23 construction of the Guam Museum and the Guam Museum Storage Facility,  
24 and for the reconstruction of the Plaza.

25       **Section 5. Authorization for 1993.** Six Million Dollars  
26 (\$6,000,000) are hereby authorized to be appropriated from the General  
27 Fund for the Fiscal Year 1993 to the Board for the continued construction

1 of the Guam Museum and the Storage Facility and for the reconstruction  
2 of the Plaza.

3       **Section 6. Authorization for 1994.** Six Million Dollars  
4 (\$6,000,000) are hereby authorized to be appropriated from the General  
5 Fund for the Fiscal Year 1994 to the Board for the continued construction  
6 of the Guam Museum and for the reconstruction of the Plaza.

7       **Section 7. Authorization for 1995.** Five Million Dollars  
8 (\$5,000,000) are hereby authorized to be appropriated from the General  
9 Fund for the Fiscal Year 1995 to the Board for the completion of  
10 construction of the Guam Museum.



Senator **HERMINIA D. DIERKING**

21st GUAM LEGISLATURE

**Committees:**

CHAIRPERSON:

March 19, 1992

**Rules**

**General  
Governmental  
Operations**

**MEMORANDUM**

VICE CHAIRPERSON:

**Ways & Means**

TO: Chairperson, Committee on Youth, Senior Citizens, and  
Cultural Affairs

FROM: Chairperson, Committee on Rules

**Energy  
Utilities and  
Consumer  
Protection**

SUBJECT: Sequential Referral - Bill Nos. 660 and 674

MEMBER:

**Economic and  
Agricultural  
Development**

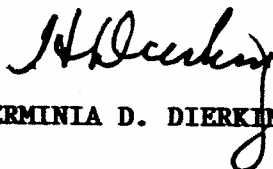
Bill Nos. 660 and 674 have been sequentially referred to the Committee on Education as requested by the Chairperson in her letter of March 10, 1992. Since your Committee has the subject matter jurisdiction, I suggest that they coordinate their findings and recommendations with your Committee after they have conducted their public hearing.

**Education**

**Health,  
Ecology and  
Welfare**

Thank you for your attention to this matter.

**Housing  
Community  
Development,  
Federal and  
Foreign Affairs**

  
**HERMINIA D. DIERKING**

Enclosures

**Judiciary  
and  
Criminal Justice**

cc: Committee on Education

**Tourism and  
Transportation**

**Youth, Senior  
Citizens, and  
Cultural Affairs**



Senator **HERMINIA D. DIERKING**

21st GUAM LEGISLATURE

**Committees:**

CHAIRPERSON:

**Rules**

**General  
Governmental  
Operations**

VICE CHAIRPERSON:

**Ways & Means**

**Energy  
Utilities and  
Consumer  
Protection**

MEMBER:

**Economic and  
Agricultural  
Development**

**Education**

**Health,  
Ecology and  
Welfare**

**Housing  
Community  
Development,  
Federal and  
Foreign Affairs**

**Judiciary  
and  
Criminal Justice**

**Tourism and  
Transportation**

**Youth, Senior  
Citizens, and  
Cultural Affairs**

March 17, 1992

**MEMORANDUM**

TO: Chairperson, Committee on Education

FROM: Chairperson, Committee on Rules

SUBJECT: Referral - Bill Nos. 660 and 674

As requested by you in your letter of March 10, 1992, I am sequentially referring Bill Nos. 660 and 674 to your Committee. It is recommended that you schedule a public hearing at your earliest convenience. I suggest that you coordinate your findings and recommendations with the Committee on Youth, Senior Citizens, and Cultural Affairs since that Committee has the subject matter jurisdiction.

Your cooperation is appreciated.

**HERMINIA D. DIERKING**

cc: Committee on Youth, Senior Citizens,  
and Cultural Affairs



# TWENTY-FIRST GUAM LEGISLATURE

155 Hesler Street  
Agana, Guam 96910  
Tel: (671) 472-3581-3  
Fax: (671) 472-3585

March 10, 1992

*Senator*  
*Madeline Z. Bordallo*

Chairperson  
COMMITTEE ON  
EDUCATION

MEMBER

COMMITTEE ON HEALTH,  
ECOLOGY AND WELFARE

COMMITTEE ON YOUTH,  
SENIOR CITIZENS AND  
CULTURAL AFFAIRS

COMMITTEE ON  
ECONOMIC AND  
AGRICULTURAL  
DEVELOPMENT

COMMITTEE ON ENERGY  
UTILITIES AND  
CONSUMER PROTECTION

COMMITTEE ON RULES

*Jane Bld. prepare memo - 4'*

Senator Herminia D. Dierking  
Chairperson  
Committee on Rules  
21st Guam Legislature  
155 Hesler Street  
Agana, Guam 96910

Dear Senator Dierking:

I was recently notified that Bills 660 and 674, relative to separating the Guam Museum from the Guam Public Library and establishing a new Guam Museum government agency were referred to and entertained by the Committee on Youth, Senior Citizens, and Cultural Affairs. The Guam Museum is a division of the Guam Public Library, which is presently under the jurisdiction of the Committee on Education. Because the Guam Public Library is under the purview of the Committee on Education, I would like to request that Bills 660 and 674 be respectively referred to my committee for review.

Your cooperation and understanding on this matter would be appreciated. I am looking forward to receiving a response from you on this matter.

Sincerely,

*Madeline Z. Bordallo*  
MADELEINE Z. BORDALLO

cc: Speaker Joe T. San Agustin  
21st Guam Legislature

RECEIVED  
COMMITTEE ON RULES  
DATE: 3-13-92  
TIME: 5:40 pm  
BY: [Signature]



Senator **HERMINIA D. DIERKING**

21st GUAM LEGISLATURE

12/10/91

**Committees:**

CHAIRPERSON:

**Rules**

December 4, 1991

**General  
Governmental  
Operations**

MEMORANDUM

VICE CHAIRPERSON:

**Ways & Means**

TO: Chairperson, Committee on Youth,  
Senior Citizens and  
Cultural Affairs

**Energy  
Utilities and  
Consumer  
Protection**

FROM: Chairperson, Committee on Rules

MEMBER:

**Economic and  
Agricultural  
Development**

The above Bill is referred to your Committee. Please note that the referral is subject to ratification by the Committee on Rules at its next meeting. It is recommended you schedule a public hearing at your earliest convenience.

**Education**

**Health,  
Ecology and  
Welfare**

**Housing  
Community  
Development,  
Federal and  
Foreign Affairs**

  
CARL T.C. GUTIERREZ  
Acting

**Judiciary  
and  
Criminal Justice**

Enclosure

**Tourism and  
Transportation**

**Youth, Senior  
Citizens, and  
Cultural Affairs**

TWENTY-FIRST GUAM LEGISLATURE

1991 (FIRST) Regular Session

Bill No. 660

Introduced by:

E. P. ARRIOLA *epa*

*Ep*

*YSC*  
AN ACT TO REPEAL CHAPTER I OF TITLE XXXVIII OF THE GOVERNMENT CODE AND TO ADD A NEW TITLE \_\_\_\_\_ TO THE GOVERNMENT CODE TO CREATE THE GUAM MUSEUM FOUNDATION.

BE IT ENACTED BY THE PEOPLE OF THE TERRITORY OF GUAM:

Section 1. Chapter I of Title XXXVIII of the Government Code is repealed on the effective date of this act.

Section 2. A new Title \_\_\_\_\_ of the Government Code is enacted to read:

CHAPTER I

Section x001. This title may be cited as the "Guam Museum Foundation Act"

Section x002. Authority. There is hereby established as a public non-profit corporation the Guam Museum Foundation (the "Foundation"), whose mandate it is to foster an appreciation for the culture and heritage of Guam, through, though not exclusively through, the establishment of a public museum to be called the Guam Museum. The Foundation shall have the perpetual succession unless soon terminated by law and shall adopt a seal and sue or be sued in its own corporate name.

Section x003. Definitions. As used in this Chapter and unless otherwise indicate

- (a) 'Foundation' means the Guam Museum Foundation
- (b) 'Board' means the Board of Trustees of the Guam Museum Foundation
- (c) 'Executive Director' means the person employed by the Board to supervise the administration of the Foundation.

**Section x004. Purpose.** The purpose of the Foundation is to promote increased understanding of Guam's geology, biota, prehistory, and contemporary culture. The Foundation shall foster research and shall convey the results of this and other research to the public primarily through the medium of public exhibitions, demonstrations, lectures and other public programs, and publications. It is mandated to retain, preserve, and conserve collections relating to the cultural and natural heritage of Guam.

**Section x005. Board:**

- (a) The Foundation shall be directed by a Board of Trustees which shall consist of seven (7) members appointed by the Governor with advice and consent of the Legislature.
- (b) Any board member may be removed upon charges, and after hearing by the Governor.
- (c) Four (4) board members shall constitute a quorum and four (4) affirmative votes are required for the transaction of all business. The Board shall meet in regular session at least once each month and in special sessions as often as it may deem necessary.
- (d) Each board member shall receive the sum of Fifty Dollars (\$50.00) for his/her attendance at any meeting of the Board, but such compensation shall not apply to more than two meetings in any one calendar month. No Director shall receive any other compensation, but shall be reimbursed for actual travel, subsistence, and out-of-pocket expenses incurred in the discharge of his/her responsibilities, including authorized attendance at meetings held away from Guam.

(e) Board members shall serve staggered terms beginning and ending on pre-established dates.

**Section x006. Board Duties. The Board shall:**

- (a) Conduct their first meeting within (30) days of their appointment;
- (b) Elect a Chairman, Vice-Chairman and Secretary from among its members;
- (c) Ensure that collections storage conditions conform to the guidelines and standards established by the Department of Interior (36 CFR Part 79) and establish policy for exhibitions, collections, acquisitions, collections deaccessioning, merchandise sale either directly by agents of the Museum Foundation or indirectly by vendors operating under lease agreements with the Museum Foundation.
- (d) Define the duties and rights of the executive director of the Museum Foundation, and in conformance with EEO guidelines, hire the best qualified individual for this position.
- (e) Maintain constant review and evaluation of the museum and its programs;
- (f) Establish, review and occasionally revise the By-Laws and Articles of Incorporation for the Museum Foundation and register these documents with the Guam Department of Revenue and Taxation;
- (g) Establish and adopt internal organization, management, and personnel rules and regulations for the administration and conduct of its affairs, in conformance with the Administrative Adjudication Act;
- (h) In accordance with law, control, manage, and have jurisdiction over all Government of Guam lands within the boundaries of the Museum Compound and over all lands deemed a part of the Museum Foundation at remote locations;

(i) Acquire and manage revenues on behalf of the Museum Foundation, apart from Government of Guam General Funds, through fixing all entrance fees, concessions, and charges for use and occupation of the public facilities or equipment of the Museum and for services rendered by the Museum;

(j) Establish and enforce any policies regarding the expenditure of Museum Foundation funds and any policies regarding the fiscal accounting practices;

(k) Employ a firm of independent certified public accountants who shall examine and report to the Board, at least annually, upon the status of the financial records and accounts maintained by the Foundation. Copies of any such report shall be furnished to the Governor and to the Legislature.

(l) Report to the Governor concerning its administration of the Foundation by annual report within one hundred twenty (120) days of the end of each fiscal year, and if requested by the Governor, shall present special reports within thirty (30) days of such a special request.

(m) Exercise its power and perform its duties by resolution adopted by majority vote of the Board in public meeting.

**Section x007. Board Powers: The Board may:**

(a) Enter into and perform such contracts, leases, cooperative agreements, and other transactions with any agency or instrumentality of the United States or with any state, territory, possession, or any political subdivision thereof, or with any person, firm, association or corporation, as may support the mandate of the Museum Foundation.'

(b) Obtain in the name of the Museum Foundation, loans or grants from the Government of Guam, the United States, foundations, corporations, or individuals; and from time to time incur indebtedness;

(c) In conformance with relevant labor laws, remove the Executive Director from employment by the Museum Foundation;

(d) Employ, retain or contract for services qualified managers, specialists or experts as individuals or as organizations, for advice and assistance;

(e) Obtain titular right in the name of the Museum Foundation, to any real property needed in support of the mandate of the Museum Foundation;

(f) Acquire in the name of the Museum Foundation, revenues through the establishment of entrance fees, funds generated from the sale of merchandise, membership dues, solicitation of gifts, and/or applications for grants;

(g) Invest in the name of the Museum Foundation, in any security that is not in actual or potential conflict with the mandate of the Museum Foundation.

(h) Do any and all other things necessary to the full and convenient exercise of the above powers.

Nothing contained in this Section, or by implication in this Title shall be construed to be in any way in derogation or limitation of powers conferred upon or existing in the Foundation or in the Board by virtue of the Organic Act, the laws of Guam or of this Code.

**Section x008. Executive Director:** The Executive Director, shall be the Foundation's chief executive officer and shall serve at the Board's pleasure. He/she shall be responsible for the maintenance, operation and development of the Foundation administration and for the Foundation's business affairs.

**Section x009. Executive Director's Duties:** The Director Shall:

(a) Insure that the Board's rules and regulations are enforced.

- (b) Attend all Board meetings unless the Board specifies otherwise in isolated cases.
- (c) Keep the Board advised as to the needs of the Foundation.
- (d) Approve demands for the payments of obligations of the Foundation within the purposes and amount authorized by the Board.'
- (e) Prepare or cause to be prepared all plans and specifications for the construction of the works of the foundation.
- (f) Select and appoint the employees of the Foundation, except as otherwise provided by this Act, and to plan, organize, coordinate and control the services of such employees.
- (g) Publish a financial report in a manner provided by the board within one hundred twenty (120) days from the end of each fiscal year showing the result of operations for the preceding fiscal year and the financial status of the Foundation on the last day thereof.
- (h) Render a monthly accounting statement to the Board in such form as the Board directs.
- (i) Shall annually submit to the Board and the Governor programs and financial plans in accordance with the provisions of Chapter III, Title VI of the Government Code of Guam.
- (j) Perform such other and additional duties as the Board may direct.

**Section x010. Fiscal Authority:**

- (a) There is established a fund to be known as the 'Guam Museum Fund' which

the Foundation shall maintain separate and apart from other funds of the Government of Guam, and the board shall have the authority to make any investments using this fund as defined above.

(b) All monies received by the Foundation from whatever source derived shall be deposited in said Fund.

(c) All expenditures, except as otherwise provided by law, shall be made from said Guam Museum Fund.

(d) All revenues and other property owned by the Museum Foundation shall be exempt from taxation by the Government of Guam or by any political subdivision thereof, and from all taxes imposed under the authority of the Legislature providing that the Legislature is authorized to grant exemption.

#### **Section x011. Employment**

(a) The Board shall establish rules and regulations governing selection, promotion, performance, evaluation, demotion, suspension, dismissal and other disciplinary action for employees of the Foundation.

(b) Some employees may be considered classified civil service employees and be eligible to participate in any Government of Guam health and life insurance plan. The Museum Foundation shall contribute to the Government of Guam Retirement Fund as assessed by the Retirement Fund's own schedule of contributions for those civil service employees. Annual and sick leave will be accumulated in accordance with the provisions of the Government of Guam Personnel Rules and Regulations.

(c) Some employees may be paid from funds managed by the Museum Foundation. A choice of health and life insurance and retirement plans, as well as the accumulation of annual and sick leave should be, as nearly as possible, equivalent to those benefits accruing to Government of Guam civil servants.



(d) The employers contribution to the Workman's Compensation Fund that is assessed by the Workman's Compensation Commission for the benefit of Foundation employees shall be paid by the Foundation.

**Section x012. Transition:** Within two weeks of the issuance of an occupancy permit for the new museum building, the Territorial Librarian shall transfer to the Foundation:

(a) All items and property which the Library Board owns or controls including works in progress, which are used by the Foundation or operations to be assumed by the Foundation and all materials and supplies used and useful exclusively in connection with the administration of the Guam Museum.

(b) All items of property and materials and supplies used by the Library for museum purposes in common with other operations of the Guam Library which the Territorial Librarian agrees to transfer;

(c) All items of property and materials and supplies used by the Library exclusively for Museum purposes, including, but not limited to, (1) the collections considered to be the collections of the Guam Museum, housed in the current Guam Museum, storage areas in the Plaza de Espana, auxiliary storage areas in the Guam Territorial Library, and any other storage areas maintained by the Guam Territorial Library for the Museum and (2) rights to collections intended to be housed in the Guam Museum which are maintained by personnel and corporations having completed certain archaeological and environmental research under the terms of the National Historic Preservation Act (NHPA) (16 USC 470) which states that significant prehistoric and historic artifacts, and associated records, recovered under the authority of the act are deposited in an institution with adequate long-term curatorial capabilities.

(d) All working capital, cash, accounts payable and receivable, deposits, advances, payable and receivable, all books, records and documents, and all other rights, obligations, assets, liabilities, agreements, contracts, leases, concessions and all other rights, obligations and privileges pertaining to the operation of the Guam Museum and other matters and

concerns of the Library which are to be assumed by the Foundation, including the assets in the Museum Fund.

(e) All personnel of the Library assigned exclusively to the existing Guam Museum or assigned exclusively to the projects within the said Department which will be assumed by the Foundation shall be transferred to the Foundation upon the date of general transfer specified in this section and shall be retained by the Foundation for a period of not more than six months thereafter. After the expiration of said period, the Board or Executive Director, as the case may be, may, subject to the Personnel Rules and Regulation then adopted, appoint said personnel to permanent positions within the Foundation or appoint others to said positions as may be in the best interest of the Foundation.

(f) All benefits, such as sick and annual leaves, retirements benefits, medical and life insurance benefits provided by the Government, shall be continued and carried over to the Foundation on behalf of all employees and officers so transferred from the Library and Museum shall pay the employer's share of said benefits.

**Section x013. Effective Date:** The effective date of this Act shall be thirty days after approval by the Governor. If necessary to insure a smooth transition, the Governor may extend the period fixed by Section 5, enacted herein, by no more than 30 days.